



January 6, 2025

**CALL FOR CANDIDATES**

From: Nominating & Elections Committee  
*On behalf of Civano I: Neighborhood I Association, Inc.*  
10501 E Seven Generations Way  
Tucson, AZ 85747

To: Members of Civano I: Neighborhood I Association, Inc.

**RE: 2026 Annual Election**

Dear Civano I Community Members,

Civano's annual Board of Directors election is an important opportunity for members to shape the leadership, priorities, and long-term direction of our community. Whether participating as a candidate or as a voter, your involvement plays a vital role in ensuring thoughtful governance and responsible stewardship.

In accordance with the Arizona Planned Communities Act, the Civano I: Neighborhood I Board of Directors has requested that the Nominating and Elections Committee conduct the 2026 Annual Election. To encourage broad participation, the election will offer multiple methods of engagement, including electronic voting, absentee ballots, and in-person voting.

Members interested in serving are encouraged to complete and submit the attached Candidate Application for the Board of Directors. Your willingness to participate is valued, and we thank you for your continued commitment to Civano.

**OPENINGS ON BOARD OF DIRECTORS**

There are three (4) positions on the Board of Directors to be filled in the 2026 Annual Election. Pursuant to Section 6.2 of the Bylaws and Section 6.2.2 of the Declaration of Covenants, Conditions, and Restrictions for Civano I, the Board of Directors is required to include at least one director representing each Land Use Classification.

**For the 2026 Annual Election, the mixed-use requirement is satisfied by the current composition of the Board. Accordingly, three (3) of the (4) director positions up for election may be filled by eligible candidates from any Land Use Classification within the Community. One (1) position must be filled by a Member from the Commercial/Retail Land Use Classification.**

**CANDIDATES' FORUM AND MEET & GREET**

The Candidates' Forum will be held on **Sunday, March 1, 2026, at 2:00 PM** at Civano's Rotunda & Activity Center. The forum will be conducted as a panel discussion, allowing candidates to respond to questions presented by a designated facilitator. This forum provides members with an opportunity to hear directly from those seeking to serve, and all candidates are encouraged to participate.

In addition, all nominated candidates are invited and encouraged to attend the Candidates' Meet and Greet on **Thursday, March 5, 2026, from 5:30 PM to 7:30 PM**. The event will begin with brief two-minute remarks from each candidate, followed by an informal mixer that allows members to engage with the 2026 candidates in a relaxed and conversational setting.

## **VOTER ELIGIBILITY**

All owners of a Lot or Parcel within Civano I are eligible to vote in the 2026 Annual Election.

Each Lot is entitled to one (1) ballot. Owners who hold title to multiple Lots will receive a corresponding number of ballots. Owners of Commercial and Unsubdivided Parcels will receive ballots consistent with the voting allocations assigned to those Parcels under the Association's Governing Documents.

Pursuant to Section 7.1 of the Declaration of Covenants, Conditions, and Restrictions, Single-Family Residential and Mixed-Use Residential Lots are each allocated one (1) vote. Commercial Parcels are allocated three (3) votes per net acre.

**Based on these allocations, the total number of votes within Civano I for the 2026 Annual Election is 714.**

Land Use Classification	Allotted Votes
Single Family Land Use	670
Mixed-Use Residential Land Use	31
Commercial/Retail Land Use	13
<b>Total</b>	<b>714</b>

*This total reflects an increase from the 2024 election year due to the subdivision and recordation of previously vacant parcels, resulting in the creation of twenty-seven (27) new Lots now classified as Single-Family Residential.*

## **ABSENTEE VOTING, ELECTRONIC VOTING, AND IN-PERSON VOTING**

- Voting instructions will be distributed by the Association, with electronic delivery anticipated on **Friday, February 27, 2026**. If you would like to receive an absentee paper ballot by mail, please notify the Civano Management Office no later than **4:00 PM Wednesday, March 4, 2026**.
- To be included in the final count, absentee ballots must be received at Civano's management office no later than **4:00 PM on March 23, 2026**.
- Please note, in accordance with A.R.S. § 33-1812(A) which governs absentee, electronic, and in-person voting within Arizona's Planned Communities, in-person voting will be available at the Annual Meeting on **March 26, 2026, beginning at 6:00 PM**.

**To support an orderly and efficient election process, the Nominating and Elections Committee encourages members to utilize absentee or electronic voting when available.**

## **ELECTION RESULTS**

The results of the 2026 Board of Directors Election will be announced following the final call for ballots at the beginning of the Annual Meeting. The results will also be posted on the Association's website at Civano.org after the meeting concludes.

## **2026 ANNUAL ELECTION SCHEDULE**

Date	TIME	Event
FEBRUARY 4, 2026	4:00 PM	Candidate Application Deadline
FEBRUARY 27, 2026	NLT 6:00 PM	Voting Instructions Distributed to the Membership
MARCH 1, 2026	2:00 PM to 4:00 PM	Candidate Forum
MARCH 2, 2026	9:00 AM	Management Office Will Begin Accepting Absentee Ballots
MARCH 2, 2026	NLT 6:00 PM	Online Voting Opens
MARCH 5, 2026	5:30 PM	Candidate Meet and Greet
MARCH 23, 2026	4:00 PM	Absentee & Electronic Ballots Deadline
MARCH 26, 2026	6:00 PM	Annual Meeting & Elections Results Announcement
MARCH 27, 2026	3:00 PM	Election results posted to civano.org

**CALL FOR CANDIDATES**  
2026 Board of Directors Election

Nominations are currently open for four (4) positions on the Board of Directors of the Civano I: Neighborhood I Association (the “Association”). Three (3) available positions may be filled by eligible candidates from any Land Use Classification within the community. One (1) must be filled by a member from the Commercial/Retail Use Classification. Members interested in serving are encouraged to complete and return the attached Candidate Application Form to the HOA office.

**QUALIFICATIONS**

- Candidates for a position on the Board of Directors must be members in “good standing” of the Association. Candidates may not be delinquent in the payment of any Association assessments on the date of the application deadline.
- Co-owners of Lots are not permitted to serve on the Board of Directors at the same time. If two co-owners of the same Lot are candidates in the election, only the co-owner receiving the most votes would serve on the Board of Directors.
- Candidates must be Owners of a Lot or Parcel in Civano 1. Candidate’s name must appear on the official Pima County Records of Title, as the property owner. In the case of ownership by a corporation or other legal entity, that corporation or entity shall designate to the Association, in writing, its representative for purposes of election to the Board of Directors and Membership in the Association.

**ADDITIONAL INFORMATION FOR CANDIDATES**

- Any Association member may nominate herself or himself or another Association member for election to the Board of Directors.
- Positions on the Board of Directors are designated by Land Use Classification.
  - Each candidate shall identify the Land Use Classification position on the Board of Directors for which the candidate is qualified and seeks election.
  - In the event a candidate owns more than one type of Lot, the candidate shall select a single Land Use Classification position for which the candidate seeks election.
  - Land Use Classification is determined by Lot number, as follows: Commercial/Retail (Initial Tract Plat Lots 162–165); Mixed Use (Initial Tract Plat Lots 30–42 and 82–99); and Single-Family Residential (all remaining Lot numbers).
- Candidates must complete and return the attached “Candidate Application Form” and answer the questions to fulfill the statement of interest.
- The completed Candidate Application Form and Candidate Statement must be received by the Civano management office no later than **4:00 p.m. on February 4, 2026**.
- Candidates are invited and strongly encouraged to participate in both the Candidates’ Forum, scheduled for Sunday, **March 1, 2026, at 2:00 PM**, and the Candidates’ Meet & Greet, to be held on **Thursday, March 5, 2026, at 5:30 PM**. Both events will take place at Civano’s Activity Center.
- All three Directors will be elected for a two-year term, which will expire at the conclusion of the annual election in 2028.

**THE COMPLETED CANDIDATE APPLICATION FORM AND CANDIDATE STATEMENT MUST BE RECEIVED BY THE CIVANO MANAGEMENT OFFICE NO LATER THAN 4:00 PM ON FEBRUARY 4, 2026.**

**CANDIDATE APPLICATION FORM**

2026 Board of Directors Election

**Candidate's Name**

*Please print name exactly as it should appear on the ballot.*

**Land Use Classification**

Residential

Mixed-Use Residential

Commercial/Retail

*Please indicate the applicable Land Use Classification. Only one selection may be made.*

**Candidate's Signature**

**Civano Property Address:**

TUCSON, AZ 85747

**Candidate's Primary Contact Number**

**Candidate's Primary E-mail Address**

**2025 BOARD ELECTION CANDIDATE STATEMENT**

Please respond to the questions below on a separate sheet of paper. For your convenience, the Candidate Application and Candidate Statement may also be completed online at [civano.org](http://civano.org). To have a fillable PDF sent to you via email, please contact the management office.

- Each Candidate Statement will be published unedited and distributed with the official election materials provided to all members of the Civano I: Neighborhood I Association.
- **The completed Candidate Application Form and Candidate Statement must be received by the Civano management office no later than 4:00 p.m. on February 4, 2026.**

**CANDIDATE QUESTIONS**

1. **What motivates you to seek service on the Board of Directors?**
2. **Board service is a volunteer commitment. Please describe any prior volunteer experience, including service on HOA boards or committees. Include your role and explain how your experience would benefit the Civano community.**
3. **Please describe your working knowledge of the following governing documents, being as specific as possible, and explain how you acquired that knowledge:**
  - Declaration of Covenants, Conditions, and Restrictions (CC&Rs)
  - Bylaws and Articles of Incorporation
  - Resolutions and Association Policies
  - Association Budget and Reserve Funds
  - Reserve Study
  - Arizona Planned Communities Act
4. **Additional comments: Please share any further information you believe is relevant and explain why you would be an effective Board member.**