



Design Review Committee Meeting Minutes

Date: September 9, 2020
Time: 5:30 PM
Location: Virtual

DRC COMMITTEE:

Attendees were: Wendy Walker, Cheryl Lockett, Penny Pederson, Peg Cass and Alt. Lyndell Roe, and alternate Bill Kuder.

Absent was: Sharon Knox

Also Present: Jena Carpenter, CMCA, AMS, PCAM with Paul Ash Mgt.

ATTENDEES:

Joan Tober, Chris & Mel Shipley, Peter Leue, Ralph Ordonez and Brett Seyers.

CALL TO ORDER

Wendy called the meeting to order at 6:00 PM

REVIEW OF MINUTES:

August 12, 2020 Minutes – **Motion to approve the July 22, 2020 minutes was made by Cheryl and seconded by Penny; motion passes.**

DRC APPLICATIONS:

New Business

- a. Lot # 305 – Install wall and gate around vacant lot – *Discussion ensued, the Lot is currently assigned a Land Use Classification of Single Family Residential per Civano CCR's Article 5.*
Motion to approve the application as submitted for Lot 305 with the condition they obtain a variance from the CCRs by the Board of Directors was made by Cheryl and seconded by Peg; motion passes with 3 yays, 0 nays and 2 abstentions from Wendy and Peg.
- b. Lot # 197 – Front porch gate & extend courtyard wall 1 foot
Motion to approve the application as submitted for Lot 197 as submitted was made by Cheryl and seconded by Penny; motion passes.
- c. Lot # 197 – Stucco block wall around yard & paver patio
Motion made by Lyndy to approve the request as submitted with the condition the owner verify thru Arizona 811 there are no utilities lines affected was seconded by Cheryl; motion passes.
- d. Lot #098 – Conceptional approval of new construction – the Lot owner is requested the approval of the concept renderings submitted prior to sending formal application.
Motion made by Cheryl to approve the design concept for Lot #098 was seconded by Peg; motion carries.
- e. Lot #1065 – Install new landscape/drainage
Motion made by Peg to approve the request as submitted was seconded by Cheryl; motion passes.
- f. Lot # 177 – Enclose Patio
Motion made by Cheryl to approve the request as ubmitted was seconded by Penny; motion passes.
- g. Lot #1043 – Install Spa on patio – *Discussion ensued, motion to approve was rescinded, management to request further information from the owner to clarify the location the spa is to be placed.*
- h. Lot # 467 – Install Sprial staircase on south side of home
Motion made by Peg to approve the application as submitted was seconded by Cheryl; motion passes.

Design Manual:

- a. The committee will begin to discuss updating the Design Manual and fix any inconsistencies and review and possibly revise various sections.
Management directed to send the DRC a copy of the manual which has been redlined and noted to date with items that should be reviewed.

NEXT MEETING – October 13, 2020 at 5:30 PM

With there being no further business, the meeting was adjourned at 7:20 pm.