



**Civano I, Neighborhood I Homeowner's Association
CCAA Committee Meeting Minutes**

Date: March 9, 2021
Time: 3:30 PM
Location: Virtual/Activity Center

CCAA COMMITTEE:

Present was Sharon Knox, John Siath, and Mark Levine.

Absent was Joe Randall

Members Present: Joan Tober

Also present from Paul Ash Management was Community Manager, Jena Carpenter.

Call to Order

Sharon called the meeting to order at 3:30 PM

February 17, 2021 Minutes

A motion made by Sharon to approve the February 17, 2021 minutes as corrected was seconded by Mark; motion passes.

Pool Work Update

- North Pool decking complete – pool open
- Schedule pending for South Pool Replaster

Landscape Maintenance – Review draft RFP

The final draft request for proposal was provided to the committee members which was updated to include all comments received.

A motion made by Sharon to open discussion was seconded by Mark. Motion rescinded.

Committee directed Management to check with the City of Tucson to determine whether a right-of-way permit is required for work in Civano right of ways.

Motion made by Sharon to accept the drafted landscape maintenance request for proposal was seconded by Mark; motion passes.

Further discussion ensued related to which landscape companies the committee would solicit from.

Motion made by Sharon to send the RFP to AAA Landscape, A Reliable Landscaper, Brightview Landscape, Civano Nursery, Landtamers, and Santa Rita Landscape was seconded by John; motion passes.

As Brought Forth – None

NEXT MEETING – April 13, 2021 beginning at 3:30 pm, in the Activity Center/Virtually.

With there being no further business the meeting was adjourned at 5:05 PM.