



## Civano Common Area Asset (CCA) Committee CCA Committee Meeting Minutes

**Date:** April 26, 2023  
**Time:** 2:30pm  
**Location:** Virtual/Activity Center

### CCA COMMITTEE:

Present was Mark Levine, Rick Hanson, Hannah Walker Caryl Clement, and Wendy Walker.

Absent was John Siath.

Members Present were Lyndy Roe and Dianne Wilcox.

Also present from Paul Ash Management was Community Manager Jena Carpenter.

#### I. Call to Order / Roll Call

Mark Levine called the meeting to order at 2:37 pm

#### II. Approval of Minutes – January 2023

A motion made by Rick Hanson to approve the minutes as corrected for February 14, 2023, was seconded by Wendy Walker. Motion passed.

#### III. Management Update

- a. Water Meter @ Thundersky – This is still an open work order, the City is behind due to the large issue at Speedway and Kolb, minor projects such as this are behind schedule.
- b. New benches are ordered, management requested permission to order a POD to be placed near the community garden for storage while benches are assembled and placed.
- c. North/South Pool restrooms – complete.
- d. New drinking fountain at the North Pool - complete.
- e. HVAC for the Neighborhood Center has been repaired.
- f. New bike rack has been ordered for the North Pool area.

#### IV. Focus Civano reports

##### a. Master Plan

1. Entryway Improvement Design Plans – Sent the RFP to Jennifer at Wilder Architects at the request of Caryl Clement.
2. Play Equipment – updated information was provided to the Board from all three vendors for review. Management would like direction to move toward final bid status

Management directed to invite all three vendors to attend the next CCA meeting with sample of the proposed materials to be used for the fall area, square footage of the fall area(s), any other full-size renderings and to submit final bids on the equipment pieces requested by the Committee.

- b. **Rotunda Doors** – Mark Levine presented three bids for the Rotunda doors from Vortex, DH Pace and Olanders.

Mark was directed to obtain specifics related to the glass thickness, warranties, and other items for presentation at the next meeting.



- c. **Tennis Court Bids** – The Board reviewed one bid at their meeting in March and wanted to obtain comparables for post tension concrete overlay. Mark Levine has been working with several companies and obtained a quote from Outplay to resurface to show the price difference.

**V. As Brought Forth**

- a. Bulletin Boards – Mitzi Walker presented an option to repair the bulletin boards that would cost \$30-\$50 each. This will update the covers of the boards with thicker plexiglass.

The CCAA approved the Walkers option upon review of the plexiglass to ensure it is thick enough and will withstand the Arizona sun.

**VI. Future Agenda Items**

- a. Pool Solar / Heating North Pool
- b. Earth Day 2024 – will discuss pollinator garden as part of this event.
- c. South Pool Swing – fix chain length for easy access

**VII. Next Meeting Date – May 10, 2022 @ 3:00pm**

**VIII. Adjournment**

With there being no further business, the meeting was adjourned at 4:30 pm.

Respectfully submitted,

Jena Carpenter, CMCA, AMS, PCAM