



**Civano Common Area Asset (CCA) Committee  
CCA Committee Meeting Minutes**

**Date:** May 10, 2023  
**Time:** 3:00pm  
**Location:** Virtual/Activity Center

**CCA COMMITTEE:**

Present was Mark Levine, Rick Hanson, John Siath, Hannah Walker, Caryl Clement and Wendy Walker.  
Absent was none.

Members Present were Lyndy Roe and Peg Cass.

Also present from Paul Ash Management was Community Manager Jena Carpenter.

**I. Call to Order / Roll Call**

Mark Levine called the meeting to order at 3:07 pm

**II. Approval of Minutes – April 2023**

A motion made by Wendy Walker to approve the minutes as corrected for April 26, 2023, was seconded by Rick Hanson. Motion passed with one abstention by John Siath.

**III. Management Update**

- a. Water Meter @ Thundersky – Still Pending w/City
- b. Seating Approved benches to be delivered soon.
- c. North & South Pool Restrooms – Complete – installing magnets to keep doors closed
- d. New bike rack ordered for North Pool area arrived and installed.
- e. Tables Ordered for Rotunda – 6 foot fiberglass
- f.

**IV. Focus Civano reports**

**a. Master Plan**

1. Entryway Improvement Design Plans – Sent the RFP to Jennifer at Wilder Architects pending a reply.

2. Play Equipment – final quotes and vendor presentations.

- a. Dave Bang: Tayler Mazaros presented.

Tayler was asked to clean up his quote to only include the two play equipment options requested by the committee, either sand or other products that are fully sustainable and not engineered wood fiber for the fall surface area. Tayler/Dave Bang to provide full renderings, a site plan and keep within a \$200,000.00 budget. Items to be received in time for June meeting. An additional option of a sand box to be presented.

- b. Play it Safe: Jeff Shepard presented.

Jeff was asked to clean up his quote, provide full renderings, a site plan, reduce the use of Corkeen to the fall surface area only, another ground cover will be considered for the remaining area, reduce the play equipment pieces from 3 to 2 adding a playhouse structure, add the sandbox and keep the quote to a \$200,000.00 budget.



- b. **Rotunda Doors** – Mark Levine presented three bids for the Rotunda doors from Vortex, DH Pace and Olanders.

Mark was directed to obtain specifics related to the glass thickness, warranties, and other items for presentation at the next meeting.

Management to obtain in writing information from Lee Rayburn as to how the new doors would affect the architect's original design and intent.

- c. **Tennis Court Bids** – One bid has been received through Peg Cass by Precision Courts.

**V. As Brought Forth - None**

**VI. Future Agenda Items**

- a. Pool Solar / Heating North Pool
- b. Earth Day 2024 – will discuss pollinator garden as part of this event.
- c. South Pool Swing – fix chain length for easy access

**VII. Next Meeting Date – June 13, 2023 @ 2:30 pm**

**VIII. Adjournment**

With there being no further business, the meeting was adjourned at 5:27 pm.

Respectfully submitted,

Jena Carpenter, CMCA, AMS, PCAM