



**Civano I, Neighborhood I Homeowner's Association  
CCAA Committee Meeting Minutes**

**Date:** June 25, 2020  
**Time:** 3:30 PM  
**Location:** ACTIVITY CENTER

**CCAA COMMITTEE:**

Present was Mark Levine, Sharon Knox, John Siath, and Joan Tober.

Absent was Joe Randall

Members Present: Mel Mashman and Ralph Terry

Also present from Paul Ash Management was Community Manager, Jena Carpenter.

**Call to Order**

Mark called the meeting to order at 3:32 PM

**Election Chair** – There being no members who wanted to chair, Ms. Tober volunteered to chair the committee with unanimous consent from the committee.

**February 11, 2020 Minutes**

A motion made by Joan to approve the February 11, 2020 minutes was seconded by Mark; motion passes. Management directed to have Mark Ragel review the current pool equipment and determine what is needed.

**Reserve Study update:**

Remove items as funded from the study to include 304, 306, 308, 310, 440 & 442.

A motion made by Joan to move remove lines 304, 306, 308, 310, 440, and 442 and add item 114 which is the gravel parking lots as funded was seconded by Mark; motion passes.

Motion made by Joan to change the agenda removing items V & VI was seconded by Mark; motion passes.

Motion made by Joan to forward the sidewalk assessment to the Board for dissemination to the Association Members by newsletter to include reference to the city code and Civano Resolution was seconded by Mark; motion passes.

Motion made by Joan to forward the information on the Northridge wall with the Houghton wall information from 2008 to the Board for dissemination to the Association Members was seconded by Mark; motion passes.

**Parking Lot Paving**

A revised scope of work was presented to the committee and discussed bids received so far to date.

Motion made by Joan to postpone the parking lot paving in favor of the immediate pool maintenance and drainage improvements was seconded by Mark; motion passes.

**Drainage Improvements – Including Orchard/Nightbloom**

A motion made by Joan to obtain at least 1-2 more bids for the drainage improvements was seconded by Mark; motion passes.

John Siath will work with Jena Carpenter to get a scope written for the remaining drainage issues.

**Painting bids Northridge wall, North Pool and South Pool**

## **Civano I, Neighborhood I Homeowner's Association**

A motion made by Joan to have management return to the bidders and only include exterior surfaces of North and South pools was seconded by Mark; motion passes.

### **South Pool Leak Repairs-replaster**

A motion made by Joan to request proposals for the pools item number 944 to resurface the south pool and 740 resurface the deck at the north pool and include the leak repair at the south pool was seconded by Sharon; motion passes.

A motion made by Joan to not replace the pool cover was seconded by Mark; motion passes.

**As Brough Forth** – Drinking fountain at the south pool.

A motion made by Joan to purchase a new drinking fountain for the south pool not to exceed \$2,250.00 was seconded by Mark; motion passes.

**NEXT MEETING** – July 14, 2020 beginning at 3:30 pm, in the Activity Center

With there being no further business the meeting was adjourned at 4:37 PM.