



**Civano I, Neighborhood I Homeowner's Association
CCAA Committee Meeting Minutes
DRAFT**

Date: May 19, 2021
Time: 2:00 PM
Location: Virtual/Activity Center

CCAA COMMITTEE:

Present was Sharon Knox, John Siath, Mark Levine, Caryl Clement, and Debbie Stertz.
Absent was Amy Almquist
Members Present: Joan Tober, Lyndell Roe, and Hannah Walker.
Also present from Paul Ash Management was Community Manager, Jena Carpenter.

Call to Order

Sharon called the meeting to order at 2:03 PM

Landscape Maintenance – Review Bids presented

The top two contractors selected to interview with the CCAA were AAA Landscape and Civano Nursery. They were asked to supply responses to the questions they received from the committee.

- a. Civano Nursery presenters: Chris Shiply and Nick Shipley
- b. AAA Landscape presenters: Virginia Verdin and Norm Farmer

Committee Discussion

Discussion ensued related to each vendor's offerings, horticultural practices and various advantages and disadvantages. The Committee's job is to evaluate the request for proposal and make a recommendation to the Board of Directors based on the responses.

[Manager directed to contact the City of Tucson to find out if they have specific dates to complete street sweeping or if they have to be requested.](#)

The committee will finalize their recommendation to the Board who will make a final determination at which time contract negotiations may occur.

NEXT MEETING – June 22, 2021 beginning at 3:30 pm the Activity Center/Virtually.

With there being no further business the meeting was adjourned at 4:22 PM.