



**Civano I, Neighborhood I Homeowner's Association  
CCAA Committee Meeting Minutes**

**Date:** June 22, 2021  
**Time:** 3:30 PM  
**Location:** Virtual/Activity Center

**CCAA COMMITTEE:**

Present was Sharon Knox, John Siath, Mark Levine, Caryl Clement, and Debbie Stertz.  
Members Present: Joan Tober and Lyndell Roe.  
Also present from Paul Ash Management was Community Manager, Jena Carpenter.

**Call to Order**

Sharon called the meeting to order at 3:30 PM

**Meeting Minutes May 11, 2021 and May 19, 2021**

A motion to approve the May 11 and May 19, 2021 minutes as corrected was made by Mark and seconded by John; motion passes.

**South Pool update**

- South Pool replaster, plumber was unable to locate leak in initial location, American Leak Detection was out 5/1, plumbing source located but is 4 feet below deck surface. Waiting on updated schedule for plumber and tilework.

**Asphalt/Seal Coating Project Update**

A color-coded map issued by Sunland Asphalt was provided.

- RED: Remove & Replace sections scheduled 7/6 through 7/9 (includes ped patchwork)
- GREEN: Crack Fill & Seal Coat (17 parking lots) July 19-21
- BLUE: Pedestrian Trail July 19-21

**Landscape Maintenance Bids -**

A motion made to open discussion by Mark was seconded by Caryl; motion was rescinded.

Discussion continued related to each vendor's offerings, horticultural practices and various advantages and disadvantages.

A straw poll was taken by the committee in favor of AAA Landscape by a majority of the Committee.

A motion made to submit the following questions to Civano Nursery: 1. What would be the cost of documenting by a GIS/GPS inventory of trees and irrigation; 2. What would be the additional cost for annual soil samples and what would be analyzed; 3. How would you educate your employees to provide more naturally shaped trees and shrubs; 3. At what cost would you provide a fertilization program and would you implement on an annual basis; 4. How would you document the information for common areas maintained by homeowners; and 5. Please clarify what is included in the price to install 24 inch box trees; was made by Caryl and seconded by Mark; motion passes.

**As Brought Forth**

- Remove broken concrete benches, Management will assess those needing to be removed.
- Look at solar powered lighting, Management will investigate options.

**NEXT MEETING** – July 13, 2021 beginning at 3:30 pm the Activity Center/Virtually.

With there being no further business the meeting was adjourned at 5:39 PM.