



**Board of Directors Organizational Meeting Minutes
10501 E Seven Generations Way, Suite 101
March 28, 2024; Immediately following the Annual Meeting
APPROVED**

- I. Call To Order** – The meeting was called to order at 6:53 pm by Paul Ash HOA Management.

A quorum was obtained with the following Directors present: Bob Heisler, Les Shipley, Lyndell Roe, Peg Cass, Deborah Partiz, and Andrea Mendez.

Absent was Bob Small.

II. Election of Officers

- a. President

A motion made by Lyndell Roe to appoint Peg Cass to President was seconded by Bob Heisler; motion passed unanimously.

- b. Vice President

A motion made by Peg Cass to appoint Lyndell Roe to Vice President was seconded by Les Shipley and passed unanimously.

- c. Treasurer

A motion made by Deb Partiz to appoint Bob Heisler to Treasurer was seconded by Lyndell Roe and passed unanimously.

- d. Secretary

A motion made by Peg Cass to appoint Deborah Partiz to Secretary was seconded by Bob Heisler and passed unanimously.

III. Design Review Committee Chair

- a. Appoint Board Member to Chair DRC

A motion made by Peg Cass to appoint Lyndell Roe as Chair of the Design Review Committee was seconded by Les Shipley and passed unanimously.

IV. Adjournment - Next Meeting Date May 14, 2024 @ 7:00 pm

With there being no further business, the meeting was adjourned at 6:58 pm.

Respectfully Submitted,
Jena Carpenter, AMS, PCAM
VP of Operations for Paul Ash HOA Management
On behalf of the Board of Directors at Civano I: Neighborhood I Association, Inc.