



Civano Common Area Asset (CCAA) Committee Meeting Minutes

Date: November 12, 2024
Time: 2:30 pm
Location: Activity Center & Zoom

Committee Members Present: Wendy Walker, Robin Rathman, Robin Johnson, Rick Hanson, Dianne Wilcox and Julie Doll.

Committee Members Absent: Hannah Walker.

Members Present: Lyndell Roe.

Also present from Sienna Community Management was Jena Carpenter and Rebekka MacDonald.

- I. Call to Order / Roll Call** – Wendy Walker called the meeting to order at 2:34 PM
- II. Approval of Minutes – October 8, 2024** – A motion made by Rick Hanson to approve the minutes as presented was seconded by Julie Doll and passed unanimously.
- III. Alternates:** Ian Roberts has stepped down from the CCAA
- IV. Management Report/Project Update**
 - a. Access Control to pools/Rotunda/playground/tennis court: Installation complete and now working to update the data log, there are many discrepancies, but they are easily resolved.
 - b. Playground – The fence has been painted. The gravel solution may be a spray that keeps the gravel from moving onto the fall surface –we are going to test a small area to see if it holds. We have glue and a sprayer for test areas.
 - c. Drainage & North Ridge erosion reports were approved by the Board – the first draft of the reports have been received, John Siath has submitted comments, and we will schedule a meeting with the Ad Hoc Committee and WLB to go over reports and get them into a state that might be shared and fully utilized.
 - d. HVAC units – another unit was installed Oct 30th.
 - e. Tennis Court – surface repairs: completed 10/29. We are waiting on a quote for the additional camera. Fencing was repaired from the individual who chose to climb the fence.
 - f. Rotunda Roof Repairs: Roof is complete.
 - g. Community Lighting - Cascade should be installing 3 new bollards. We are having the path lights around the north pool park and rotunda checked. Rick Hanson made a motion to recognize Tom Wagner for 25 years of servicing our lights with a gift card. Robin Johnson seconded the motion and Julie Doll opposed. Motion passes 5-1
- V. Old Business**
 - a. Common Area upgrade – Bocce Ball court area (Tabled) A motion made by Wendy Walker to approve Julie Doll's email with modifications was seconded by Dianne Wilcox and passed unanimously.
- VI. New Business**
 - a. Signage – Events Committee suggestion
 - b. Pool Deck Bids A motion made by Rick Hanson to accept the Pima Pool estimate, not to exceed \$80K, was seconded by Julie Doll and passed unanimously.
- VII. Next Meeting Date** – Tuesday, December 10th, 2024 @ 2:30PM
- VIII. Adjournment** The meeting adjourned at 3:40PM