

## **NEW CLIENT INSTRUCTIONS**

This document provides the overview information you will need prior to your session

- (1) Required Forms All clients must carefully read and sign the Informed Consent Form for Prayer Counseling and complete the Client Life History Form. All forms are sent through email. Email forms should be downloaded, completed and returned by email as an attachment to alyssa@intentionalworshipministries.com. Please complete the Authorization to Transmit Confidential Notes Electronically. We must receive the required forms no later than 24 hours before your session or your session will be automatically canceled.
- **(2) Reserve your Session Time:** Visit our booking calendar to reserve your session time. In person sessions can be scheduled <u>here</u>. And virtual sessions can be scheduled <u>here</u>.
- (3) Service Fees: Payment of \$160 is due in full to complete the booking of your session. Payment can be made on our giving platform <a href="here">here</a> (<a href="https://bit.ly/44qNgbV">https://bit.ly/44qNgbV</a>) or through Venmo (@alyssa\_BeholdHim, <a href="https://bit.ly/44qNgbV">with the note "prayer"</a>.) Your appointment is not fully booked until payment is received. Please pay at least 24 hours before each appointment to ensure that your appointment does not get canceled.
- (4) Reminder for Appointments If you do not receive an email or text before your expected appointment, please check your spam, email <u>alyssa@intentionalworshipministries.com</u>, or send a text to (425) 425-1421 to confirm the appointment.
- (5) Where/How to Meet Your initial session will be 2 hours and following sessions will be 90 minutes. Sessions are scheduled during the day Monday through Thursday. If you need an evening or weekend appointment, I will do my best to arrange it, but availability is not guaranteed.

<u>IN-PERSON SESSIONS:</u> Behold Him is located at 105 Rothmoor Dr Gilbert, Iowa. Please park in the small lot to the south of the house or on the driveway and come to the front door. (There is no street parking during school hours during the school year.) If you have any issues, call or text me at 425.606.1421

<u>VIRTUAL SESSIONS</u>: All online appointments are via Zoom unless otherwise specified. Meeting Room link: <a href="https://us06web.zoom.us/j/9971083521?pwd=YTJweFVCNURXN1pxYUV6bWxuUmVmUT09">https://us06web.zoom.us/j/9971083521?pwd=YTJweFVCNURXN1pxYUV6bWxuUmVmUT09</a> You will need to download the Zoom app to your smart phone, tablet, and/or computer prior to our session. If you are not familiar with Zoom, please plan to sign on ten minutes before your appointment time to troubleshoot any problems before your session starts.

(6) How to Give: Our heart is to freely offer the healing gospel to all; so we invite you to sow financially so we can minister to women in recovery ministries like Wings of Refuge and Circle of Hope, to scholarship prayer counseling to those in financial need (whether college students, single moms, widows, etc.) and to minister healing through national and international mission trips. Give on our website <a href="www.beholdhim.life/give">www.beholdhim.life/give</a> (or scan the QR code below). You can also mail a check made payable to Behold Him to 105 Rothmoor Dr, Gilbert IA 50105. We are so thankful for your financial partnership and your gifts to multiply the healing beauty of Jesus and make wholeness and freedom available to all!

All gifts are tax deductible when no goods or services are received in exchange for the donation. We are an initiative of Intentional Worship Ministries, a 501(c)(3) non-profit organization.