



NEW CLIENT INSTRUCTIONS

This document provides the overview information you will need prior to meeting with Alyssa Flaten
• Required Forms • Reminder for Appointments • Where/How to Meet • Giving to Behold Him

(1) Required Forms All clients must carefully read and sign the Informed Consent Form for Prayer Counseling and complete the Client Life History Form. If you would like to receive the notes of your sessions by email, please complete the Authorization to Transmit Confidential Notes Electronically.

All forms are sent through email. Email forms should be downloaded, completed and returned by email as an attachment to alyssa@intentionalworshipministries.com. *Please note:* if you are a first-time client, we must receive the required forms no later than 24 hours before your session or your session will be automatically canceled.

(2) Reminder for Appointments If you do not receive a reminder email or text one day before your expected appointment, please check your spam. Please email alyssa@intentionalworshipministries.com. or send a text to me at (425) 425-1421 to confirm the appointment.

(3) Where/How to Meet Sessions are 1.5 to two hours. I generally meet with clients during the day on Monday-Thursday. If you need an evening or weekend appointment, I will do her best to arrange it, but availability is not guaranteed.

For online appointments: All online appointments are via Zoom unless otherwise specified.

Intentional Worship Ministries + Behold Him Meeting Room link:

<https://us06web.zoom.us/j/9971083521?pwd=YTYweFVCNURXN1pxYUV6bWxuUmVmUT09>

You may be required to download the Zoom app the first time you meet. Zoom can be downloaded to your cell phone and/or computer. If you are not familiar with Zoom, please plan to sign on ten minutes before your appointment time to troubleshoot any problems before your session starts.

For in-person appointments: Behold Him is located at 202 1st St, Gilbert, Iowa. Please park in the driveway or north side (opposite the house) of the street. If you have any issues finding Behold Him, call or text me at 425.606.1421

(4) Donating to our Ministry Everything we do is made possible through obedience to the Lord. Would you prayerfully consider donating to our ministry to further our mission to help others discover the beauty of Jesus, to see Him rightly, and make His beauty widely known? You can give on our website www.beholdhim.life/give (or scan BeholdHim QR code below) or through using Venmo (@alyssa_BeholdHim, with the note “prayer”.) *You can also mail a check made payable to IWM to 105 Rothmoor Dr, Gilbert IA 50105.*



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