

New Vineyard Church Community Development Center 4207 Rainey Road, Jackson, MS 39212 Office: (601) 487-2330 Email: newvineyardms@gmail.com

## **APPLICATION FOR EMPLOYMENT**

| Last Name                      |                   | First Name         |                    | Middle Name  |  |
|--------------------------------|-------------------|--------------------|--------------------|--------------|--|
| Street Address                 |                   | City               | State              | Zip          |  |
| Mailing Address                |                   | City               | State              | Zip          |  |
| Birthdate                      |                   |                    | !N                 |              |  |
|                                |                   |                    | SN                 |              |  |
| Telephone # ()_                |                   |                    | Cellular Phone # ( | )            |  |
| E-mail Address                 |                   |                    |                    |              |  |
| Date of Application            |                   |                    |                    |              |  |
| Edito of Application           |                   |                    |                    |              |  |
| Name of person who             | referred you _    |                    | <u>-</u>           |              |  |
| Are you legally eligible       | to work in the    | United States? □Y  | es or □No          |              |  |
| Do you possess a valid         | d driver's licens | se? □Yes or □No    |                    |              |  |
| Are you at least 18 yea        | ars of age? □\    | ∕es or □No         |                    |              |  |
| Do you have a valid Im         | nmunization Fo    | orm 121? □Yes or □ | □No                |              |  |
|                                |                   | EMPLOYMENT D       | ESIRED             |              |  |
| Position Desired:              |                   |                    |                    |              |  |
| □Camp Counselor                |                   | □Custodian         | □Food Se           | rvice Worker |  |
| □Camp Coordinator              |                   | □Tutor             |                    |              |  |
| □ Assistant Camp Coordinator □ |                   | ☐Office Assistar   | nt                 |              |  |
| Which age group do             | you prefer to     | work with?         |                    |              |  |
| □Any                           | □7-8              | □13-14             |                    |              |  |
| □5-6                           | □9-12             | □15-16             |                    |              |  |

#### **EMPLOYMENT RECORD**

List all previous employers, starting with your most recent employer. Attach additional pages if necessary. Include self-employment, summer and part-time jobs. You may also include any verifiable volunteer work. Please be as accurate as possible since we contact past employers for reference purposes. You may include your resume with this application; however, please also complete this Employment Record section.

| Company   | Supervisor's Name                  | Dates Employed                |  |  |  |  |  |
|---|------------------------------------|-------------------------------|--|--|--|--|--|
| Name:   | D. "                               | From:                         |  |  |  |  |  |
| Address:  | Phone #                            | То:                           |  |  |  |  |  |
|   |                                    |                               |  |  |  |  |  |
| Job Position(s)   | Final Pay                          | Duties & Job Responsibilities |  |  |  |  |  |
| oob i osition(s)  | I man ay                           | Duties & Job Responsibilities |  |  |  |  |  |
|   |                                    |                               |  |  |  |  |  |
|   |                                    |                               |  |  |  |  |  |
| What did you like most about your   | What did you like least about your | Reason for Leaving?           |  |  |  |  |  |
| position?   | position?                          |                               |  |  |  |  |  |
|   |                                    |                               |  |  |  |  |  |
|   |                                    |                               |  |  |  |  |  |
|   |                                    |                               |  |  |  |  |  |
|   |                                    |                               |  |  |  |  |  |
| Company   | Supervisor's Name                  | Dates Employed                |  |  |  |  |  |
| Company<br>Name:  | Supervisors Name                   | From:                         |  |  |  |  |  |
| Address:  | Phone #                            | To:                           |  |  |  |  |  |
| / tadiooc.  | Thomas in                          | 10.                           |  |  |  |  |  |
|   |                                    |                               |  |  |  |  |  |
| Job Position(s)   | Final Pay                          | Duties & Job Responsibilities |  |  |  |  |  |
| . ,   |                                    | ·                             |  |  |  |  |  |
|   |                                    |                               |  |  |  |  |  |
|   |                                    |                               |  |  |  |  |  |
| What did you like most about your   | What did you like least about your | Reason for Leaving?           |  |  |  |  |  |
| position?   | position?                          |                               |  |  |  |  |  |
|   |                                    |                               |  |  |  |  |  |
|   |                                    |                               |  |  |  |  |  |
|   |                                    |                               |  |  |  |  |  |
|   |                                    | <u> </u>                      |  |  |  |  |  |
| Company   | Supervisor's Name                  | Dates Employed                |  |  |  |  |  |
| Name:   | ·                                  | From:                         |  |  |  |  |  |
| Address:  | Phone #                            | To:                           |  |  |  |  |  |
|   |                                    |                               |  |  |  |  |  |
|   |                                    |                               |  |  |  |  |  |
| Job Position(s)   | Final Pay                          | Duties & Job Responsibilities |  |  |  |  |  |
|   |                                    |                               |  |  |  |  |  |
|   |                                    |                               |  |  |  |  |  |
| What did you like most about your   | What did you like least about your | Reason for Leaving?           |  |  |  |  |  |
| position?   | position?                          | Reason for Leaving?           |  |  |  |  |  |
| position.   | Position                           |                               |  |  |  |  |  |
|   |                                    |                               |  |  |  |  |  |
|   |                                    |                               |  |  |  |  |  |
|   |                                    |                               |  |  |  |  |  |
|   | •                                  | •                             |  |  |  |  |  |
| If currently employed, why do you des                                     | ire to change your position?       |                               |  |  |  |  |  |
|   |                                    |                               |  |  |  |  |  |
|   |                                    |                               |  |  |  |  |  |
| Are you employed now? ☐Yes or ☐   | No May we contact your current emp | oloyer? □Yes or □No           |  |  |  |  |  |
| · ·   | ,                                  | -                             |  |  |  |  |  |
| Is there any other job-related information you want us to know about you? |                                    |                               |  |  |  |  |  |
| · · · · · · · · · · · · · · · · · · ·                                     |                                    |                               |  |  |  |  |  |

### **AREAS OF EXPERTISE & INTEREST**

### **EDUCATION**

|                      | School Name | City/State | Major Course/<br>Subject | Circle Last Year<br>Completed | Degree |
|----------------------|-------------|------------|--------------------------|-------------------------------|--------|
| High School/<br>Prep |             |            |                          | 9 10 11 12                    |        |
| College              |             |            |                          | 1 2 3 4                       |        |
| Graduate<br>Work     |             |            |                          | 1 2 3 4                       |        |
| Other                |             |            |                          | 1 2 3 4                       |        |

### **REFERENCES**

List at least three character references that know you well and can attest to your abilities and suitability for NVCDC employment (*one reference MUST be a family member*).

| Name | Address | Occupation/<br>Relationship to You | Telephone<br>Number | # of Years<br>Known |
|------|---------|------------------------------------|---------------------|---------------------|
|      |         |                                    |                     |                     |
|      |         |                                    |                     |                     |
|      |         |                                    |                     |                     |

# **Important Note:**

| If hired, | you will | be required | to pass a | ll FBI | fingerprint | and chi | ld abuse | central | registry, | and sex | offender |
|-----------|----------|-------------|-----------|--------|-------------|---------|----------|---------|-----------|---------|----------|
| checks.   | •        | •           | 1         |        | <b>C</b> 1  |         |          |         |           |         |          |

| Signature of Applicant | Date |  |
|------------------------|------|--|
|                        |      |  |