



North Andrew School District R-VI

Mark McDaniel, Superintendent
9120 Hwy 48 Rosendale, Missouri 64483
Telephone 816-567-2965 Fax 816-567-2096

Dear Parents,

In order for the School Nurse to administer medication to your child during the school day the following must be done:

1. A signed/notarized Health/Medical Inventory Permission Form must be completed in its entirety for all over the counter medications. (These forms may be obtained from the school nurse if not completed online.) All Prescription medications must be accompanied by an order from student's doctor, which may be brought in with medication or FAXED 816-567-2096, AND a parents signature.
2. The medication must be in the ORIGINAL, (not in a baggie) prescription bottle or non-prescription bottle, i.e. Tylenol, cough syrup etc., which will be kept at school, and arrange to refill with the nurse when necessary. Ask your pharmacy to provide an extra labeled bottle for school. Please send enough medication for the number of days that it is needed for illnesses such as colds, headaches, muscle aches and generalized pain. We will not send medication back home each day. Also please do not send creams or ointments this should be taken care of at home.
3. A parent or adult must bring the medication to school office. **DO NOT SEND ANY MEDICATION TO SCHOOL WITH YOUR CHILD.** Older students can not carry over the counter medication such as cough syrups, Tylenol etc. during the school day. The nurse will be responsible for dispensing these medications appropriately.

*****SPECIAL NOTICE TO PARENTS REGARDING INHALERS AND EPI-PENS*****

If your child needs an inhaler or has an epi-pen you must ask the doctor for a separate prescription so that we can keep an inhaler and or epi-pen at school. The doctor must also fill out a Medication Order form for the inhalers. It is imperative that we have these emergency medications on hand for your child for the first day of school. Bring a copy of the Asthma or Allergy Action Plan to school if your child's physician has provided one. If you do not have one, ask your child's physician if they need one. Please notify the school of your child's medication changes during the school year. If you visit the doctor for upper respiratory infection, asthma or allergy complications please keep us up to date.

Also parents, if your child needs to take any medication three times a day, such as an antibiotic it should be given once in the morning, again when the child returns home from school and at bedtime. The only time we will administer this medication to a child is if he/she is going to an after school program. No exceptions.

PARENTS PLEASE REMEMBER THAT NO MEDICATION WILL BE ADMINISTERED UNLESS YOU FOLLOW THE ABOVE MENTIONED DIRECTIVES.

Thank you for your attention in this matter.

Sincerely,
Shelly Officer, R.N., BSN
School Nurse