

Way Forward Coaching, LLC
“Where there is a **WHY**, there is a Way Forward”
BUSINESS COACHING AGREEMENT

Full Name: _____

Nickname (if any): _____

Address: _____

Home Phone: _____ **Cell Phone:** _____

E-Mail Address: _____

Date of Birth: _____ **Marital Status:** _____

Significant Other's Name: _____

Other Important People in Your Business or Life:	<u>Name</u>	<u>Relationship</u>
	_____	_____
	_____	_____
	_____	_____

What You Want to Gain from Coaching: _____

This agreement, between Felicia D. Harris (herein named as COACH) and the above named CLIENT, will begin on _____ and will continue until above mentioned goal is obtain. The fee for our initial 60-minute meeting is \$125. The fee for each session of coaching is \$125, payable in advance by methods of **Square or Cash App**. Session packages are available at a rate of \$400 which includes “4” sixty minute coaching sessions over a period of “6” weeks. The fee will be refundable on a prorated basis in the event of illness or other serious emergency.

The CLIENT and COACH agree to provide one another with two weeks notice in the event it is desired to cancel further service.

The service provided to the CLIENT by the COACH is transformational coaching, as designed jointly with the CLIENT. Coaching, which is not directive advice, counseling, or therapy, does not involve the diagnosis or treatment of mental disorders as defined by the American Psychiatric Association, may address overall goals, specific projects, or general conditions in the CLIENT's life or profession. Coaching services may include setting priorities, establishing goals, identifying resources, brainstorming, creating action plans, asking clarifying questions, and providing models, examples, and in-the-moment skills training. The COACH promises that all information provided by the CLIENT will be kept strictly confidential, as permissible by law.

Throughout our coaching relationship, the COACH will engage in direct and personal conversations with the CLIENT, which will include asking explicit questions and making requests. The purpose of these interactions is to remind the CLIENT of his/her own intentions, and coach him/her to realize them. In order for our coaching relationship to achieve the maximum result, the COACH asks that the CLIENT agree to the following:

1. Please be on time to all appointments as time is our most valuable asset. If you will be late, notify the COACH in advance. If you will miss an appointment, notify the COACH at least 24 hours in advance. Appointments missed without 24 hours notice will only be rescheduled at the COACH's discretion.
2. Be honest and participate fully. Recognize that our sessions are a safe place to look at what you really want, and what it will take to make it happen.
3. Make a commitment to the action plans you create and do what you have agreed to do.
4. Understand that the power of the coaching relationship can only be granted by you and admit to making the relationship powerful. If you see that the coaching is not working as you desire, communicate and take action to return the power to the relationship. You are responsible for the outcomes by implementing the plan and steps of which you created.
5. You are solely responsible for creating and implementing your own physical, mental and emotional well-being, decisions, choices, actions and results arising out of or resulting from the coaching relationship and your coaching calls and interactions with the COACH. As such, you agree that the COACH is not, and will not be, liable or responsible for any actions or interaction, or for any direct or indirect result of any services provided by the COACH.

The CLIENT's signature on this agreement indicates compliance with the above requests and understanding of the services to be provided.

CLIENT _____

Date _____

COACH _____

Date _____