

Paid Registration Fee Request

**Incomplete forms will not be processed.**

1. This form is to be used when requesting Colorado State Council ENA to pay all or part of the course registration fee (limit $100).
2. Education brochure/registration form **MUST** be attached. Include receipt if pre-paid.
3. Membership in CO ENA must be current through date of course.
4. Requests reviewed quarterly by board (March, June, September, December). Limit 5 registrations per quarter, chosen by lottery if greater than 5 applicants.

I am Requesting:

|  |  |  |  |
| --- | --- | --- | --- |
|  | Payment (made directly to event) |  | Reimbursement (provide receipt) |

|  |  |
| --- | --- |
| Name |  |
| Course |  |
| Date |  |
| ENA # and expiration date |  |
| Full address |  |
| Best contact number |  |
| email |  |

**CONFERENCE REGISTRATION AND REGISTRATION FORM MUST BE ATTACHED**

Return this form and required attachments to: [Treasurer@coloradoena.org](mailto:Treasurer@coloradoena.org)

For Treasurer use only:

Amount\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Check #\_\_\_\_\_\_\_\_\_\_\_\_\_ Date Processed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_