Meeting Minutes

Friday/February 28th/2020

Members present: Jeanne Schuppe, Caitlin Nave, Amy Boren, Andrea Moore, Deborah Skeen, Kristen Gunning (student), Olen Bogert, Kellee Smith, Vicky Cassabaum, Roseann Goehring, Karla Kelly

Zoom Present: Kory Scheideman, Christina Keuhster, Joel Smith, Michelle Brouwer, Jessica Willis

Guests: Rebecca Garber MSN, FNP-BC, Western States Burn Center

1. Call to Order
   1. Establish Quorum
   2. Welcome/Introductions

**Discussion/Summary:** Attendance as above.

* 1. Adoption of Meeting Agenda

**Motion:** Approved as Wrriten.

**Action:** Motion carried; motion passed unanimously.

* 1. Conflict of Interest Disclosure

**Discussion/Summary:** No COI.

1. Education and 1.0 CNE provided by Rebecca Garber on Emergency Management of Burns as supported by education committee chair Deb Skeen.
2. President’s Report

**Discussion/Summary:** Refer to powerpoint reviewed.

1. Treasurer’s Report

**Discussion/Summary:** Profit and Loss reviewed per powerpoint.

1. Committee Reports

**Discussion/Summary:** Update provided per Jeanne Schuppe from powerpoint.

1. New Business

**Discussion/Summary:** Winners of 100$ reimbursement are Deb Skeen & Michelle Brouwer

1. Meeting Adjourned

4:15 PM MST