



Dear

The Colorado ENA Trauma & Pediatrics Committee is required to review all instructor scores annually and notify any instructor of a cumulative score of less than 3.0. This is in accordance with the Emergency Nursing Pediatric Course (ENPC) and Trauma Nursing Core Course (TNCC) Administrative Procedures (01/2025 §IV p. 15)

Instructors must maintain a composite evaluation score of 3.0 or higher. The state pediatric or trauma chair is required to identify and notify any instructor of a cumulative score of less than 3.0 (01/2025 §IV p. 15)

Your Score: \_\_\_\_\_

In addition to notification, the state pediatric or trauma chair must develop an action plan for re-monitoring if it has not already been established (01/2025 §IV p. 15) (1-4):

1. Within sixty (60) days of action plan development, the state pediatric or trauma chair must notify ENA Course Management whether re-monitoring or an alternative action plan has been agreed upon.
2. If the Instructor fails to comply with the action plan, the state pediatric or trauma chair must notify ENA Course Management and the instructor will immediately be suspended from teaching and their instructor status may be revoked.
3. The re-monitoring process is the same as that for the monitoring of an instructor candidate. The course director and monitor must submit an instructor candidate monitoring form as documentation of the re-monitoring process.
4. An instructor can be re-monitored a total of two (2) times. A different monitor is required for the second attempt. If unsuccessful on the second attempt, the instructor will no longer be able to teach ENPC/TNCC.

We are committed to helping you through this process. You have been assigned a liaison on the Colorado ENA Trauma & Pediatrics Committee:

<b>Name</b>	
<b>Email</b>	
<b>Phone</b>	

You must contact your liaison within 60 days of receipt of this notification.

Thank you for your commitment to emergency education in Colorado and we look forward to working with you.

The Colorado ENA Trauma & Pediatrics Committee