



POSITION: Graduate Civil Engineer

JOB TYPE: Full-Time

WORK EXPERIENCE: 0-4 years of related work experience

EDUCATION: B.S. in Civil Engineering

REQUIRED QUALIFICATIONS: Passed Fundamentals of Engineering Exam (FE) preferred

SKILLS & ABILITIES:

- Previous experience or ability to learn AutoCAD, ArcGIS, Carlson, MicroStation and other engineering related software
- Ability to remain organized, pay strict attention to detail, and meet critical deadlines within a high volume, fast-paced environment
- Excellent time management skills with the ability to support multiple projects simultaneously
- Demonstrated ability to take initiative and operate with a sense of urgency
- Ability to work under supervision and with a team
- Strong technical writing skills
- Superior problem-solving skills
- Effective communication and organization skills
- Effective leadership skills
- Ability to lift up to 50 pounds unaided

SOME DUTIES:

- Draft site designs for execution of current projects
- Complete and submit required city documents to accompany project submissions
- Provide direction and assist with land surveys
- Communicate directly with clients and provide project status updates
- Operate under a team structure
- Develop a thorough understanding of Morell Engineering's policies, procedures, and safety rules
- Duties may change and employees may be required to perform other duties as assigned

BENEFITS:

- Competitive Salary based on experience
- BCBS Health Insurance
- Matched 401(k)
- Group Benefits Package – Dental, Life, Short-Term Disability, and Long-Term Disability Insurance
- Generous Paid Time Off (PTO)