

**EXECUTIVE COMMITTEE MEETING  
NOANK FIRE DISTRICT  
10 WARD AVENUE  
MEETING MINUTES**

Date: 02/11/2025

**I. Call to order**

The meeting was called to order at 7:00 PM by Chairman Michael Noel.

Committee members present: Michael Noel, David Steel

Others present: Michael Gale (Fire Chief), Ted Rathjen (Water Company Superintendent), Cindy Steel (Treasurer), Frank Lewis (Water Company), Charles Chaffee (Fire Marshal), Nancy Gilmore (NFD Clerk), William Mulholland (ZEO)

**II. Public Comments**

None

**III.** A motion (Steel/Noel) to approve minutes of regular meeting 01/14/2025 as amended passed.

**IV. Reports by District Officials**

Michael Gale reported for the Fire Department. In January there were no fire calls, 14 EMS calls, 3 Hazmat calls and 19 Other calls totaling 36 calls. On January 25<sup>th</sup> the Department participated in an Ice Rescue drill in Groton Long Point. Members utilized the department's Cold Water Rescue gear to perform several simulated rescues in the water and on the ice.

Charles Chaffee reported for the Fire Marshal's office. The monthly inspections at the firehouse were performed.

3 Follow-ups were performed:

1. 19 Pearl Street - C/O and Hood System
2. 201 Elm Street Building – 2 Fire Alarm Panel Issues
3. 19 Pearl Street - Meeting with Property Owner and Property Manager.  
Building Official No Show.

The Fire Marshal attended the NLCFCA Meeting in Bozrah and a GLPVFD Cold Water Rescue Training. An underground storage tank was removed at 190 Pearl Street.

Ted Rathjen read the report for the Water Company. The Superintendent, Frank Lewis, and Chuck Toal met with representatives from Prowler Underground demonstrating A/C detection locator. They determined the technology was not as described. 4 CBYD calls were completed by Frank Lewis. Chuck Toal and Superintendent Rathjen investigated a highly recommended company providing a similar GIS inventory system as Diamond Maps. They had several meetings with Tighe and Bond Company Representatives and found their system is far more detailed and works seamlessly with TOG and City of Groton. The fee is \$700/year which was approved by the Executive Committee.

There were 4 permits issued in January by the Zoning Enforcement Officer.

Cindy Steel gave the Treasurers Report. She reported \$254,000 has been collected from the water bills. She has received the draft audit.

**V. Communications**

A meeting is to be held on February 26 at 6:30 PM to review the plans for Main Street resurfacing.

**VI. Old Business**

David Steel reported he continues to work on the Employee Handbook.

**VII. New Business**

Michael Noel stated we will need to get the reimbursement for Potter Court before beginning the Fishtown Road Project.

A motion (Noel/Steel) to appoint Andrew Giblin as an alternate on the Zoning Board of Appeals passed.

**VIII. Other Business**

None

**IX. Adjournment**

A motion to adjourn (Steel/Noel) passed at 7:43 PM.

Respectfully Submitted,

Nancy Gilmore  
Noank Fire District Clerk