

EXECUTIVE COMMITTEE MEETING
NOANK FIRE DISTRICT
10 WARD AVENUE
MEETING MINUTES

Date: 14 February 2023

I. Call to order

The meeting was called to order at 7:00 PM by Chairman Michael Noel.
Committee members present: Katherine Rathbun, Michael Noel, David Steel
Others present: Michael Gale (Fire Chief), Charles Chaffee (Fire Marshal), Russ Fowler (Water Superintendent), Frank Lewis (Assistant Water Superintendent), Cindy Steel (Treasurer), Nancy Gilmore (NFD Clerk)

II. Public Comments

None

III. Approval of Minutes

A motion (Steel/Rathbun) to approve the minutes of the regular meeting January 10 , 2022 as amended passed.

IV. Reports of District Officials

Michael Gale reported for the Fire Department. In January there were 19 EMS calls, 1 Hazmat and 8 others for a total of 28 calls. He and the Fire Marshal attended a Groton Fire Officer Meeting on January 25. On January 19, Plymovent performed the annual maintenance on the apparatus exhaust system. On January 20, Densmore came on a service call and performed the annual maintenance. On January 20, the sprinkler was tested.

Charlie Chaffee reported for the Fire Marshal's office. The monthly inspections were performed. He has been taking EMS training on-line. There is an issue with the heat detector in the boiler room. He will get a fire alarm company to come and repair. He reported new code books are required. He will order. Chief Gale was appointed Deputy Fire Marshal.

Russ Fowler reported for the Water Company. The chlorine numbers at 205 Elm Street have been rising. They will flush every two weeks. Frank and Russ have been creating a list of the 3" lines. There is a meeting scheduled for the lead and copper evaluation. They got a call about MRH water leak. They checked it out and it was groundwater. There was a break in the 3" pipe on Potter Court. There were 3 CBYD calls. Russ requested he, Frank, and Ted Rathjen go to an AWWA day of classes at \$140 per person. It was agreed they should go.

Cindy Steel gave the Treasurer's Report. A second trash notice has been sent out to those who have not paid.

There were 10 Zoning Permits issued in January.

V. Communications

VI. Old Business

Penny Newbury attended the meeting. Penny Newbury will talk to Carl about the loop for the water line extension. The actual grant application form has not come out as of the meeting date. She has a map of the area. The grant application should be submitted to HUD. The Fire District will need to contribute funds to the project. The Executive Committee will look into that. Crosswinds would benefit with increased flow which would help with fire protection. She highly recommends letters of support from the community. The letters should be addressed to Courtney's office. Penny thinks the grant application should be divided into two parts (3" pipe issue and Little Gull Lane public water)

Russ Fowler will talk to Bob Butler regarding the Memorial Day Parade.

VII. New Business

VIII. Other Business

- David Steel reported the problem with leakage in the meeting room is the chimney, not the roof. It is a job which cannot be done until spring. Michael Noel will let Joel Borden know.
- The search for the Water Company Superintendent is ending. Ted Rathjen will be taking over for Russ. The transition will be gradual with Russ continuing to provide assistance.

IX. Adjournment

The meeting was adjourned at 8:06 PM.

Respectfully Submitted,

Nancy Gilmore
Noank Fire District Clerk