

**EXECUTIVE COMMITTEE MEETING  
NOANK FIRE DISTRICT  
10 WARD AVENUE  
MEETING MINUTES**

Date: 08 August 2023

**I. Call to order**

The meeting was called to order at 7:00 PM by Chairman Michael Noel.  
Committee members present: Katherine Rathbun, Michael Noel, David Steel  
Others present: Michael Gale (Fire Chief), Charles Chaffee (Fire Marshal), Frank Lewis (Assistant Water Superintendent), Ted Rathjen (Water Company), Nancy Gilmore (NFD Clerk). Cindy Steel (Treasurer)

**II. Public Comments**

None

**III. Approval of Minutes**

A motion (Rathbun/Steel) to approve the minutes of the regular meeting July 11, 2023 as presented passed.

**IV. Reports of District Officials**

Michael Gale reported for the Fire Department. In July there were 0 fires, 2 Hazmat, 27 EMS and 12 Other for a total of 41 calls. Annual Maintenance was on all bay doors. On July 21<sup>st</sup> all SCBA's had their annual maintenance performed. There were no deficiencies reported.

Charles Chaffee reported for the Fire Marshal's office. The monthly inspections at the firehouse were performed.

Ted Rathjen reported for the Water Company. All Anderson Marsh Culvert project estimates and drawings were submitted to the State. Hydrant flushing began on July 11. One hydrant at 52 Brookview Court failed. It was replaced by Lyons. Lead Copper testing was performed. There were 2 elevated results. Those properties were retested. The results have not yet been received. The repaving on Church Street and Smith Court is complete. NWC assisted the TOG. They took advantage of upgrading several valves and curb stops with extensions and covers. The blacktop on Potter was repaired. They met with State engineers and neighbors of Anderson Marsh culvert to discuss the project. Rathjen completed a 4 day training program with CT Rural Water and Wastewater. There were 11 CBYD.

Mike Noel reported for the Zoning Enforcement Officer. There were 7 permits issued in July.

Cindy Steel reported for the Treasurer's office. NFD received a large lump sum from TOG. The PILOT money was also received.

**V. Communications**

The committee approved signing VFIS for the property insurance effective September 1, 2023. Noel read the email from Senator Courtney's office regarding the grant. The committee will need to decide upon the division of the funds once they are received. Rathjen stated the loan has been approved but there are many restrictions. Peter Drakos asked if the work must be done before getting the money which was answered in the negative.

**VI. Old Business**

There is no update on the Cell Tower. Alternate sites have been proposed to Tarpon.

**VII. New Business**

**VIII. Other Business**

**IX. Adjournment**

A motion to adjourn (Steel/Rathbun) passed at 7:24 PM

Respectfully Submitted,

Nancy Gilmore  
Noank Fire District Clerk