

**EXECUTIVE COMMITTEE MEETING  
NOANK FIRE DISTRICT  
10 WARD AVENUE  
MEETING MINUTES**

Date: 09 July 2024

**I. Call to order**

The meeting was called to order at 7:00 PM by Chairman Michael Noel.

Committee members present: Katherine Rathbun, Michael Noel

Others present: Michael Gale (Fire Chief), Charles Chaffee (Fire Marshal), Frank Lewis (Water Company), Ted Rathjen (Water Company Superintendent), Nancy Gilmore (NFD Clerk), Cindy Steel (Treasurer)

**II. Public Comments**

Peter Drakos commented on the great fence installed at the Noank School Garden.

**III. Approval of Minutes**

A motion (Rathbun/Steel) to approve the minutes of the regular meeting on June 11 as presented passed.

**IV. Reports of District Officials**

Michael Gale reported for the Fire Department. In May there were no fire calls, 18 EMS, 12 Other calls for a total of 30 calls. Chief Gale announced he is changing lift assist calls from EMS designation to Other calls. On June 12<sup>th</sup> MES Shipman performed annual flow testing on all the SCBAs. On June 28<sup>th</sup> MES Shipman performed annual maintenance and air testing on the CCBA compressor. On June 26<sup>th</sup> Charles Chaffee and Gale attended the IAAI Training in North Haven. Gale's Fire Marshal certification has been renewed. It is good for 3 years. Groton Utilities has informed the NFD it will no longer test back flow preventors. Ed Bartelli's will take over that and will be testing in October.

Charles Chaffee reported for the Fire Marshal's office. The monthly inspections at the firehouse were performed. An inspection was performed at Black and Blue Restaurant. Chaffee assisted 15 Riverview Avenue with the permitting process. There was an unpermitted burn on Groton Long Point Road. Chaffee attended IAAI Training and an NLCFCA meeting.

Ted Rathjen reported for the Water Company. The annual Cross Connection inspection is complete. The Spring Lead Copper Water test was done on 20 homes. All samples returned were within the EPA set guidelines. The Annual Consumer Confidence report was completed as required. Rathjen thanked the team of workers who worked throughout the night to repair the June 10 water main break on Marsh Road. NWC is working towards finalizing the Lead/Copper survey. A compliance letter will be mailed to those who have not responded. Rathjen was asked to check the hydrant on Morgan Point.

Mike Noel reported for the Zoning Enforcement Officer. There were 3 permits issued in June.

Cindy Steel reported for the Treasurer's office. She presented a statement of the various account balances and the budget versus actual report for both the Water Company and Fire District.

**V. Communications**

**VI. Old Business**

Mike Noel gave an update on the cell tower situation. The plans to create a cell tower in Noank have been dropped.

**VII. New Business**

Mike Noel and Nancy Gilmore met with a Breezeline representative regarding our monthly bills. It is currently 11.21 for internet and cable. That price will be going up considerably. A quote from Frontier for the same service will be obtained.

Densmore has presented a proposal for new mini split air conditioning downstairs and in the upstairs offices. It was decided to do the downstairs units only at this time.

The funding for Potter Court was discussed. The expected cost will be \$220,000 and the federal grant money cannot be used. Mike Noel will research commercial loans. Ted Rathjen was instructed to order the necessary parts now.

**VIII. Other Business**

**IX. Adjournment**

A motion to adjourn (Rathbun/Steel) passed at 7:51 PM

Respectfully Submitted,

Nancy Gilmore  
Noank Fire District Clerk