

**EXECUTIVE COMMITTEE MEETING
NOANK FIRE DISTRICT
10 WARD AVENUE
MEETING MINUTES**

Date: 13 August 2024

I. Call to order

The meeting was called to order at 7:00 PM by Chairman Michael Noel.

Committee members present: Michael Noel, David Steel

Others present: Michael Gale (Fire Chief), Charles Chaffee (Fire Marshal), Frank Lewis (Water Company), Ted Rathjen (Water Company Superintendent), Nancy Gilmore (NFD Clerk)

II. Public Comments

None

III. Approval of Minutes Meeting 07/09/2024

This was tabled until September Meeting

IV. Reports of District Officials

Michael Gale reported for the Fire Department. In May there was 1 fire, 17 EMS, 13 Other calls for a total of 31 calls. The NFD participated in the Groton Long Point 4th of July Parade. On July 8 Gale attended the insurance company follow up investigation at 3 Halyard Road. On July 20, the Department held live fire training at the Old Mystic Training area. Also, on July 20, the Department inspected the fireworks and stood by at GLP for the fireworks. On July 24, Gale attended the Groton Fire Officers meeting at Mystic River Ambulance. The issue with the bay doors at the firehouse has been corrected. Gale has renewed his EMT certification for 2 years. Repairs have been made to the station air compressor.

Charles Chaffee reported for the Fire Marshal's office. The monthly inspections at the firehouse were performed. Inspections were performed at 50 Church Street and 15 Riverview Ave. A fire investigation for the Main Block electrical fire was performed. Chaffee will do a follow up on the Main Block fire alarm panel. The owner is looking to set up a 3rd party monitoring system which will go directly to the central station. Chaffee explained he cannot do an inspection at the Main Block building apartments without approval from each individual tenant.

Ted Rathjen reported for the Water Company. The Water Company completed the Annual Cross Connection Survey. One backflow preventer was replaced. The Annual Hydrant flushing was completed. The Lead Copper inventory is 91% complete. To date no lead has been found. The Water Company has 3 years to get the pictures for the residences they have not heard from. The Elm Street Culvert Project will be starting this fall. It will involve single lane traffic on Route 215. Potter Court construction will begin in October. The materials have been ordered. The water for Potter Court will be provided by hoses while the project is underway.

There were 9 permits issued in July by the Zoning Enforcement Officer.

The Treasurer Reports were provided to the committee.

V. Communications

VI. Old Business

Breezeline will be contacted to get the upgrade process scheduled.

The Memorial Day Parade bank account has been set up.

A motion (Steel./Noel) to set the trash fee for 2024/2025 at \$230 passed.

A discussion about the funding of the Potter Court Project was held. After much discussion it was agreed to use the money currently in the Water emergency fund.

The remaining amount required will be borrowed from the Fire Truck fund. That loan will be paid off in 3 years by using the mill rate and the water rates.

VII. New Business

Mike Noel met with Matt Cassedy to work on the procurement of the water grant money.

The downstairs bathrooms need to be skim-coated and painted. Joel Borden will be hired to do the job.

VIII. Other Business

The switching gear on the generator needs a new control panel. The cost estimate is \$5,521. It was decided to wait until the spring to make any decisions.

IX. Adjournment

A motion to adjourn (Steel/Noel) passed at 7:52 PM

Respectfully Submitted,

Nancy Gilmore
Noank Fire District Clerk