

**EXECUTIVE COMMITTEE MEETING
NOANK FIRE DISTRICT
10 WARD AVENUE
MEETING MINUTES**

Date: 03 /11/2025

I. Call to order

The meeting was called to order at 7:00 PM by Chairman Michael Noel.
Committee members present: Michael Noel, David Steel, Katherine Rathbun
Others present: Michael Gale (Fire Chief), Ted Rathjen (Water Company
Superintendent), Cindy Steel (Treasurer), Frank Lewis (Water Company), Nancy
Gilmore (NFD Clerk), William Mulholland (ZEO)

II. Public Comments

James Furlong asked if the Water Grant will be affected by the current Federal cuts. Mike Noel stated he did not know and we are working on the reimbursement for the first phase of work on Potter Court..

III. A motion (Steel/Noel) to approve minutes of regular meeting 02/11/2025 as submitted passed.

IV. Reports by District Officials

Michael Gale reported for the Fire Department. In February there were 1 fire calls, 11 EMS calls, 3 Hazmat calls and 17 Other calls totaling 32 calls. On Monday February 24, the Department responded to a 2nd Alarm Fire at 100 Essex Street. On February 4th and 14th, the Department provided coverage to Groton City Fire Department. On February 27th the Department provided coverage to Mystic Fire Department. On February 26th, Chief Gale attended the Groton Fire Officer Meeting at Mystic Hoxie station.

Chief Gale reported for the Fire Marshal's office. The monthly inspections at the firehouse were performed. The Emergency Light above Chief Gale's Office failed test mode. An inspection was performed at 48-52 Main Street. New Occupant Signs were issued to RIYC. Chaffee attended an NLCFMA Meeting in Mystic. A Violation Notice was sent to Main Block Owners.

There were 8 ZEO permits issued in February. Chairman Noel said we will discuss permit fees at a later meeting.

Ted Rathjen read the report for the Water Company. There were 4 CBYD calls in February. There were 3 requested service shut offs for unscheduled repairs. The Water Company spent most of February updating its tap card records. Nearly 1/3 of the files are listed as lot numbers and need to be updated with the correct address, photographs and curb stop locations. Multiple meetings were held with Tighe and Bond to provide GIS services to Noank Water for mapping and inspection services using ArcGIS. Superintendent meetings with CTDOT and Richards Corporation onsite at Elm Street Culvert Project took place. Several

meetings with GU and Karl Acimovic, our engineer, to discuss flushing the old water system under the Palmer Cove Bridge in the event of an emergency during construction of the new GLP bridge scheduled for next year.

Cindy Steel gave the Treasurers Report. The conversion to QuickBooks online has been completed. There are still some ongoing issues but they are being resolved.

V. Communications

VI. Old Business

David Steel reported he continues to work on the Employee Handbook.

VII. New Business

VIII. Other Business

None

IX. Adjournment

A motion to adjourn (Steel/Noel) passed at 7:40 PM.

Respectfully Submitted,

Nancy Gilmore
Noank Fire District Clerk