

**EXECUTIVE COMMITTEE MEETING MINUTES
NOANK FIRE DISTRICT
10 WARD AVENUE**

Date: 06/09/2026

I. Call to order

The meeting was called to order at 7:00 PM by Chairman Michael Noel.
Committee members present: Michael Noel, Katherine Rathbun, David Steel
Others present: Michael Gale (Fire Chief), Ted Rathjen (Water Company Superintendent), Frank Lewis (Water Company), Charles Chaffee (Fire Marshal), Cindy Steel (Treasurer), Nancy Gilmore (NFD Clerk)

II. Public Comments

III. Minutes

A motion (DS/KR) to approve the regular meeting minutes of May 12, 2026 as presented was approved.

IV. Reports by District Officials

Bill Mulholland gave the ZEO Report. 9 permits were issued in the month of May.

Michael Gale reported for the Fire Chief. During May there was one fire call, 20 EMS calls, 14 Other calls for a total of 35. On May 1, the Department held their Annual Banquet. Gale attended a graduation celebration for the Firefighter Level 1 at Groton Long Point. On May 11, Kinsley performed the annual maintenance on the station emergency generator. On May 19, DC Chaffee and Chief Gale attended the Annual District meeting. On May 27, DC Chaffee and Chief Gale attended the Groton Fire Officer meeting at Poquonnock Bridge Fire Department. On May 31, the Department responded to a 3rd Alarm fire at 135 Ledyard Road in Poquonnock Bridge.

Charles Chaffee gave the Fire Marshal report. The monthly building inspections were completed. Inspections were performed at 11 Ward Ave and 145 Pearl Street. Chaffee attended the NLCFCA training at Mystic Fire Company. Chaffee attended the Annual NFD meeting on 5/19/2026.

Ted Rathjen gave the Water Company Report.

Field Mapping and GPS Integration:
NWC continues to identify all curb stops and assign GPS data to our field maps. We have completed nearly 50% of this project.

GLP Amtrak Bridge Projects:
The NWC has held multiple meetings with our engineer, G2 partners, and CTDOT regarding the GLP Amtrak bridge projects. The bypass remains the

primary concern. Given that this is a multi-year project, NWC is concerned about the risks of leaving a bypass exposed to surface elements. NWC highly recommends installing a permanent bypass to ensure an uninterrupted, safe water supply through two service mains.

The first two proposed locations were rejected by homeowners; NWC thanks them for their time and consideration. NWC is now proposing a connection from the intersection of Campbell Road and South Elm Street to the intersection of South Elm Street and GLP Road along the highway median. While this route is longer and more expensive due to the distance, it is less complicated. NWC believes this solution will cost approximately half as much for the state compared to an above-ground temporary bypass.

Maintenance and Repairs:

NWC is scheduling fire hydrant flushing and pressure testing for early July. NWC will provide firm dates once Groton Utilities confirms the schedule. Additionally, the service connection leak on Potter Court has been resolved with assistance from Groton Utilities. Most seasonal openings are now complete.

Cross-Connection Inspections:

Inspections of NFD marinas will begin next week. Ongoing educational efforts have helped reduce potential cross-connection contamination, and NWC thanks the marinas and boaters for their support. The final cross-connection inspections for restaurants are scheduled for August.

NWC completed 10 CBYD mark outs.

Cindy Steel presented the Treasurer's Reports.

V. Communications

None

VI. Old Business

VII. New Business

VIII. Other Business

Katherine Rathbun asked for the Clerk and Treasurer to write up job descriptions.

IX. Adjournment

A motion to adjourn (KR/DS) passed. The meeting was adjourned at 7:50PM.

Respectfully Submitted,
Nancy Gilmore
Noank Fire District Clerk