

**EXECUTIVE COMMITTEE MEETING MINUTES**  
**NOANK FIRE DISTRICT**  
**10 WARD AVENUE**

Date: 08/12/2025

**I. Call to order**

The meeting was called to order at 7:00 PM by Chairman Michael Noel.  
Committee members present: Michael Noel, Katherine Rathbun, David Steel  
Others present: Michael Gale (Fire Chief), Ted Rathjen (Water Company Superintendent), Frank Lewis (Water Company), Cynthia Steel (Treasurer), Nancy Gilmore (NFD Clerk)

**II. Public Comments**

**III.** A motion (DS/KR) to approve the minutes from 07/08/2025 as amended passed.

**IV. Reports by District Officials**

Chief Gale reported for the Fire Department. During July there were 27 EMS Calls, 3 Hazmat Calls, 15 Other Calls for a total of 45 Calls. On July 4, the Department participated in the Groton Long Point Parade. On July 18, the Quarterly Sprinkler Test was performed. No deficiencies were noted. On July 19, the Department provided stand-by at the Groton Long Point Fireworks. On July 23, Gale attended a meeting with Chief Lotring and a member of the Groton Long Point Board of Directors. The same day, Gale also attended the Groton Fire Officer's meeting held at Groton Long Point Fire Department.

Charles Chaffee reported for the Fire Marshal. All systems were tested. Chaffee attended the GFO meeting at the Groton Long Point Fire Department. Chaffee also attended the New London County Fire Marshal Seminar at Taftville Middle School.

There were 7 ZEO permits issued in July. A follow-up on the STR letters sent in June was done. Four offenders have removed their listings. Chaffee asked Bill Mulholland about zoning rules regarding using a trailer as an office.

Ted Rathjen read the report for the Water Company. Tighe and Bond provided the new ESRI System and completed the training. Chuck Toal, Noah Feldman of Town of Groton and Rathjen attended. The system is up and running. Hydrant Flushing for 2025 was completed. The annual Consumer Confidence Report is completed. Hard copies are available and it is posted on the Noank Fire District website. Rathjen met to discuss the progress and changes at the Elm Street Culvert relining project. The Little Gull subdivision was walked with Karl Acemovic, Dan Flight and Maurice Duarte to discuss the project. Rathjen met with Jim Furlong and Owen Ehrich to discuss the project. They are looking for answers in writing to the following questions.

1. Will NFD agree to a firm cost to each residence?

2. If the project exceeds the estimated cost, will the residents be responsible for additional cost?
3. Will interest be imposed for the assessment? What terms and will every resident be assessed even if they opt out to hookup?
4. What will the landscape look like after construction?
5. Will trees, planting and fences be replaced?
6. Who will be responsible for Repair and pavement replacement?

Rathjen stated Main Street water pipe replacement needs to be done. He feels the grant money could be used for that, but all the grant procedures must be followed. The Groton Long Point Bridge replacement project was discussed.

Cindy Steel provided the Treasurers Reports. Letters will be sent to the two customers who have not paid off their extension loans that interest will be charged starting September 1. The month of July Budget vs. Actual Reports were presented.

**V. Communications**

**VI. Old Business**

Election suggestions were discussed. It was decided next year to post openings and allow possible candidates to submit their qualifications which will be posted on the website. All candidates will have to be nominated at the meeting.

Delinquent water bills were also discussed. The interest rates will be discussed and possibly increased before the 2026 water bills are sent out.

The possibility of using credit cards for paying water bills was discussed. Nancy and Cindy will look into this.

**VII. New Business**

**VIII. Other Business**

**VIII. Adjournment**

A motion to adjourn (DS/KR) passed at 8:16 PM.

Respectfully Submitted,  
Nancy Gilmore  
Noank Fire District Clerk