

**EXECUTIVE COMMITTEE MEETING
NOANK FIRE DISTRICT
10 WARD AVENUE
MEETING MINUTES**

Date: 10 September 2024

I. Call to order

The meeting was called to order at 7:06 PM by Chairman Michael Noel.
Committee members present: Michael Noel, David Steel, Katherine Rathbun
Others present: Michael Gale (Fire Chief), Charles Chaffee (Fire Marshal), Frank Lewis (Water Company), Ted Rathjen (Water Company Superintendent), Cindy Steel (Treasurer), Nancy Gilmore (NFD Clerk)

II. Public Comments

None

- III.** Motion (Rathbun/Noel) to approve minutes of 07/09/2024 as submitted passed.
Motion (Noel/Steel) to approve minutes of 08/13/2024 as amended passed.

IV. Reports of District Officials

Michael Gale reported for the Fire Department. In August there were 27 EMS, 1 Hazmat, and 13 Other calls for a total of 41 calls. Densmore has completed installing the AC downstairs. The CT State Inspectors have completed the annual boiler inspection. Densmore performed the annual maintenance on the boiler system. Overhead Door has completed the annual maintenance on all the bay doors. The two downstairs bathrooms have been painted.

Charles Chaffee reported for the Fire Marshal's office. The monthly inspections at the firehouse were performed. Inspections were performed at 145 Pearl Street, 205 Elm Street, and 58-62 High Street. Chaffee did a follow up on the Main Block fire alarm panel. Chaffee is in the process of ordering items for Fire Prevention Week.

Ted Rathjen reported for the Water Company. There were 12 CBYD calls in August. The fire hydrant in the area of 24 Crosswinds has been replaced. Multiple meetings were held to address the final push towards completion of the Lead/Copper survey. The Water Company decided to finalize the inventory and prepare to present the results to the State. They are the only Water Company in CT to have finished. The Potter Court Water Main Project is scheduled to begin September 16. Actual construction will begin September 23.

There were 8 permits issued in August by the Zoning Enforcement Officer.

Cindy Steel gave the Treasurer reports. She has submitted the debt report to the Town of Groton. The PILOT money has been received. \$527,000 was provided to the Noank Fire District in July and \$35,630 in August in tax collections. The trash bills have gone out and some overdue water payments have been received.

V. Communications

A letter was received from Ed Johnson regarding the Noank Tree of Hope. The group sponsoring it are looking for contributions from the public.

VI. Old Business

The Potter Court water project was discussed. There will be periods where water will be shut off for customers on Potter Court, Pearl Street, Palmer Court, Riverview Ave, and Smith Court. A temporary water system will be set up for the Potter Court residents. If the current pipe is 4' deep they can just lay in the new pipe. If it is less, the trench will need to be dug deeper. There will be the necessity to dig up some driveways and shrubbery to reach the curb stop. Every effort will be made to restore the property to its original condition.

There is no new word on the Anderson culvert project.

VII. New Business

VIII. Other Business

The issue of overdue water customers was discussed. Cindy Steel is working on it.

IX. Adjournment

A motion to adjourn (Steel/Noel) passed at 7:36 PM

Respectfully Submitted,

Nancy Gilmore
Noank Fire District Clerk