

Minutes

Library Company of Burlington
23 West Union Street Burlington, NJ 08016

August 13, 2025:
Board of Trustees Regular Quarterly Meeting

The Quarterly Meeting of the Library Company of Burlington Board of Trustees was called to order on Wednesday, August 13 at 7:07pm.

Attendance:

- Those board members attending in person were Barbara Fisher, Thomas Scattergood, Steve Simon, Alex Buzick, Ed Canivan, Eli Eytan and Pat Taylor. Director Kimberly Gibson and Treasurer Rick Mauro were also present.
- Trustees Elrich Green, Thomas Swan and Michael Barreiro were absent.

Public Comments:

Karen Munar of 816 Mount Road, Burlington, NJ attended the meeting. She felt that the use of puzzles is neglected. The puzzles are helpful for eye/hand coordination and building self-confidence. There are something else to keep children off their phones and computers.

Secretary's Report:

Motion was made and seconded to accept the minutes from the May 2025 meeting. The minutes were unanimously approved.

Treasurer's Report:

The money from the Friends has been received to complete their payments for the new roof. Repairs and maintenance have been higher contributing to a \$5000 loss for the quarter. The signatories need to be changed on the bank account at The Bank of Princeton. They will be changed to Rick, Ed and Pat. Motion was made and seconded to accept the treasurer's report. Report was unanimously approved.

Director's Report:

1. The 8 week summer reading program has come to a conclusion. Fifty-three programs were offered this summer, including the first paid program since Covid.
2. The Lyceum brought their camp students to the library to continue our Community Outreach.
3. The County has increased our funding by \$2000. Thirty-nine picture books were donated by the Canivans. Some Amazon wishlist items have also been donated.
4. Computers were removed to create additional space.

5. The Costello collection has been resolved.
6. Motion made and seconded to accept Director's Report. Motion was unanimously approved.

Friends' Report

The ice cream social to kick off summer reading was a success. Planning is in process for the Wine and Cheese event. Hopefully beer will also be offered.

Old Business:

1. Maintenance – Glass is still being worked on. All broken glass will be fixed, then remaining storm windows will be put in and windows cleaned. The library is nice and bright now that the window film is removed.
2. CAPES Committee from Alex – The report had many suggestions. Things we can do immediately are to install plastic sheeting over newspapers in basement and install a water alarm. We need a Disaster Preparedness Plan. This had been started but need to revisit and complete. Need to decide what to keep in our collection and if there is value to us.
3. Collections policy needs to be formulated. Hope to have by November meeting. Would other groups want the old deeds?
4. Kim will purchase UV film to cover some of the valuable items on display.

New Business:

1. Private parties at the Library were discussed. We may need a policy but it was unanimous to disallow.
2. Tree removal – Go in with neighbor to remove a tree on the property line. Kim will contact the neighbor to discuss further.
3. Mr. Flynn of the Burlington School System is seeking a \$40,000 grant to help improve early childhood literacy which focuses on family and getting resources in the home. He is seeking partners on the grant application. The Board unanimously agreed to partner.

Executive Session:

Incorporation Update – Board voted unanimously to approve hiring an attorney from Archer Greiner to form the corporation. Fee estimate is 5-6K for formation and filing fees.

Meeting was adjourned at 8:43pm. The next regular board meeting will be on November 12, 2025 at 7pm in the library.

Respectfully Submitted:

Patricia Lessig Taylor

Secretary