

Minutes
Library Company of Burlington
23 West Union Street Burlington, NJ 08016

May 13, 2026:
Board of Trustees Regular Quarterly Meeting

The Quarterly Meeting of the Library Company of Burlington Board of Trustees was called to order on Wednesday, May 13 at 7:15pm.

Attendance:

- Those board members attending in person were Barbara Fisher, Thomas Scattergood, Eli Eytan, Alex Buzich, Pete Green, Steve Simon, Pat Taylor and Edward Canivan. Director Kimberly Gibson and Treasurer Rick Mauro were also present.
- Trustees TJ Swan and Michael Barriero were absent. Friends liaison, Lynn Canivan was also absent.

Reorganization:

All trustees were reelected. Nominations for officers:

President: Ed Canivan

Vice-President: TJ Swan

Secretary: Pat Taylor

Treasurer: Rick Mauro

The offices of President, Vice-President and Secretary were unanimously approved. The office of Treasurer's appointment was unanimously approved.

Secretary's Report:

Motion was made and seconded to accept the minutes from the February 28 meeting with the Friends group. The minutes were unanimously approved. The minutes from the February 11, 2026 meeting were unavailable and will be voted on at our next meeting in August.

Treasurer's Report:

Highlights of the Treasurer's Report were that the 2025 allotment of \$9,500 was received from Burlington Township, the money from the Hall Estate has been received and the Friends have reimbursed the Library for the windows. Kim will contact Pete Green for release of 2026 funds from the Township. Motion was made and seconded to accept the treasurer's report. Report was unanimously approved.

Director's Report:

1. Highlights include trying to stay involved in Community Outreach, "O" League Storytime picnic, two historic tours are scheduled.
2. Joe Falcone, an antiquarian book expert is coming to the Library.
3. Children's programs are declining in enrollment but adult programs are thriving.
4. Some great donations of puzzles and board games.
5. Large repair bills for the heater and lift annual maintenance will occur in June. Waiting for landscaping but the grass is being mowed.
6. PSEG bills have been much higher.
7. The Psychic Fair raised \$770 for the Library and there has also been a donation toward supplies for adult craft nights.
8. Freedom to Read Act – County library will run and will issue new policies
9. Staffing: Ember Foreman has resigned and Quinn Canivan will provide additional support until August. Possibility of a new hire.
10. Trustees are required to do two hours of training annually.
11. Motion made and seconded to accept Director's Report. Motion was unanimously approved.

Friends' Report:

The Friends cashed out their CD and have reinvested it in another CD.

Old Business:

1. Non-Profit Status – Attorney needs the By-Laws and Conflict of Interest policy.

New Business:

1. By-Laws and Conflict of Interest Policy – Went over the policies that the committee had worked on. There were some corrections needed to the By-Laws. Moved and seconded to approve the By-Laws with the corrections made at the meeting. Unanimously approved. The Conflict of Interest Policy was unanimously approved also.
2. Fire inspection went well. There is some corrosion on the wires but system is operating as it should. Could possibly have them worked on but agreed not to take any action at this time.
3. Open Public Meetings Act – Meetings must be posted on the website along with minutes, etc. Add section to agenda to allow for public comments. Put enews on City or Township website.
4. Annual Report was unanimously approved.

5. Signage – Need to replace the sign out front. Possible put the Library name on it and put space to change flyers of events happening. Also possibly move the sign closer to the fence.
6. Meeting with potential financial service company. The company's name is Ausperity and is significantly less expensive than Morgan Stanley. They would manage our investments for us and all assets are held through Fidelity. Board voted unanimously to approve them as financial managers.

Correspondence:

William Baird, a long-time supporter of the Library, has passed away.

Tom Scattergood will be President of the Bar Association.

All Trustees were duly elected.

The next regular board meeting will be on August 12, 2026 at 7pm in the library.

Respectfully Submitted:

Patricia Lessig Taylor

Secretary