

Minutes

Library Company of Burlington
23 West Union Street Burlington, NJ 08016

February 12, 2025:
Board of Trustees Regular Quarterly Meeting

The Quarterly Meeting of the Library Company of Burlington Board of Trustees was called to order on Wednesday, February 12 at 7:09pm.

Attendance:

- Those board members attending in person were Barbara Fisher, Thomas Scattergood, Steve Simon, Ed Canivan, Alex Buzick, Pete Green, Michael Barriero and Pat Taylor. Director Kim Gibson and Treasurer Rick Mauro were also present.
- Trustees who were absent were TJ Swan and Eli Eytan.

Secretary's Report:

Motion was made and seconded to accept the minutes from the November 2024 meeting. The minutes were unanimously approved.

Treasurer's Report:

Highlights of the report were that the LCOB has received two Hall Estate contributions and there were extra dividends and year end capital gains to account for more monies. The market account was \$664,000 at year end and the Hall Estate was valued at \$2.5 million at year end. Motion was made and seconded to accept the treasurer's report. Report was unanimously approved.

Director's Report:

1. The Library held 192 programs and outreach that reached approximately 7,000 people.
2. Heater repair was approximately \$2,000.
3. The lift had a sensor that needed to be adjusted and needs to be inspected.
4. Front door knob needed repair.
5. Condensate pump was fixed by Ed Canivan. He donated his labor and the parts needed.
6. Staff luncheon, bonuses and raises were greatly appreciated by everyone.
7. A box of scissors has been donated that was on the Amazon wish list.
8. There have been several possible grant opportunities forwarded by the Mayor.
9. BCLS will be rolling out a new website in April.
10. Thank you notes were sent by Kim for various donations.
11. The Psychic Fair will be held in the Spring,
12. The annual report was completed. Great job!

13. Motion made and seconded to accept Director's Report. Motion was unanimously approved.

Friend's Report:

The group has lots of plans. The roof repayment will be made in 2 payments. Friends would like to keep 5-8K on hand in their bank accounts. A new event, Books and Beer, fundraiser is scheduled for July 12.

Old Business:

1. Maintenance Update: There was discussion of painting and storm window rehabilitation. Need to apply to Historic Commission for permission.
2. Contact Matt Pennisi for overall plan for windows incorporating the estimates received.
3. Will the window work cause a problem with the alarm system?
4. Audubon Book – Barbara Fisher has been talking with Lisa Fox from the County Historical Society. Should it be displayed in Original form or a copy made to preserve the original? The case it is in now has plexiglass but could also use UV protection. Should have new appraisal for the book. Possibly find a grant to pay for that and perhaps have some other items appraised at the same time. Suggested to put acid-free paper between the pages. Alex Buzich will investigate applying for the MARAC grant.

New Business:

1. Motion to approve Tom Scattergood's motion "to retain Dilworth Paxson, LLC to investigate the LCOB entity status and advise the Board as to recommended reorganization and required filings to be in compliance with taxation, banking and corporate rules and regulations and to authorize the President to sign the Engagement Letter agreeing to the terms and to authorize Rick Mauro, Ed Canivan and Tom Scattergood to supply any necessary information with the attorneys." Motion was unanimously approved.
2. Landscape maintenance motion was unanimously approved.
3. Staff training motion was unanimously approved.
4. Motion to request reimbursement for items for the robotics program approved unanimously. The items were donated by Steve Simon.
5. Motion for paid summer reading program was unanimously approved.
6. Thank you notes were sent to the City and Township for funds given. The funds are being used to protect our collection.

Meeting was adjourned at 8:17pm.

The next regular board meeting will be on May 14, 2025 at 7pm in the library.

Respectfully Submitted:

Patricia Lessig Taylor

Secretary