

OLIVIA + QUINN

Trade Application

Name & Billing Information

Required section

Last Name _____ First Name _____

Business Title _____

Name of Business _____

Billing Address: _____

City _____ State _____ Zip Code _____

Phone _____ Tax ID _____

Company Information

Required section

Type of Business _____ In Business Since _____

Legal Form under which Business Operates:

Corporation Partnership Proprietorship

If Division/Subsidiary, Name of Parent Company: _____

In Business Since: _____

Name and Title of Company Principal Responsible for Business Transaction

Business Address _____

City _____ State _____ Zip Code _____

Phone _____

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Shipping Information

Required section

Address

Building or Suite Number

City

State

Zip Code

Phone

Shipping Note(s)

Select here if the billing address and shipping address are the same

Carrier Information*

Required section

Carrier Name

Carrier Account Number (if applicable)

Contact Information if not a Common Carrier

Name

Phone

Email

*Olivia + Quinn operates as a 3rd party carrier. The carrier will be contacted for pick ups on your behalf. Freight charges and claims are to be settled between freight carriers and customers.

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Payment Information

Required section

Select **one** of the following

Payments via mail

Checks should be made payable to: Olivia + Quinn

Mailing Address:

Olivia + Quinn

PO Box 236

Hickory, NC 28603

Payments via ACH

ACH information sent upon request; payments are initiated with your banking institution

Payments via credit card

4% processing fee for all card payments (credit & debit). Upon invoicing (furniture has shipped), you will be notified with confirmation before payment is processed with the card on file. If no response is received within **5** business days, payment will be processed with the card on file. Credit card form located at the end of the application

Invoicing Information

Contact Name/Department

Email

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Bank References

Required if pursuing terms

Institution Name

Checking Account Number

Address

City

State

Zip Code

Phone

Institution Name

Checking Account Number

Address

City

State

Zip Code

Phone

Institution Name

Checking Account Number

Address

City

State

Zip Code

Phone

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Trade Application

Trade References

Required if pursuing terms

Company Name

Contact Name

Address

City

State

Zip Code

Phone

Account Opened

Credit Limit

Current Balance

Company Name

Contact Name

Address

City

State

Zip Code

Phone

Account Opened

Credit Limit

Current Balance

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Trade References

Required section if pursuing terms

Company Name

Contact Name

Address

City

State

Zip Code

Phone

Account Opened

Credit Limit

Current Balance

I hereby certify that the information contained herein is complete and accurate. This information has been furnished with the understanding that it is to be used to determine the amount and conditions of the credit to be extended. Furthermore, I hereby authorize the financial institutions listed in this credit application to release necessary information to the company for which credit is being applied for in order to verify the information contained herein.

Signature

Date

OLIVIA + QUINN

Trade Application

Contact Information

Office Phone **828-405-0410**

Accounting **finance@oliviaandquinn.com**

Warehouse Address **502 W 25th St**

City **Newton** State **NC** Zip Code **28658**

General Mailbox **PO Box 236**

City **Hickory** State **NC** Zip Code **28603**

Website **oliviaandquinn.com**

Instagram **oliviaandquinn**

General Email **info@oliviaandquinn.com**

POs* **finance@oliviaandquinn.com**

Claims **Contact customer service**

Purchase orders may be sent to finance@oliviaandquinn.com, the sales representative, and/or the local customer service representative

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Credit Card Form

Required if paying via credit card

Account Name

Name on Card

Card Number

Expiration Date

CVV/Security Code

Address

City

State

Zip Code

By signing below, I agree the above listed information is correct, and allow Olivia + Quinn to charge the above listed card. I understand all card payments (credit & debit) have a **4%** processing fee.

Print Name

Signature

Date
