



TCS Designs

1851 9th Avenue NE Hickory, NC 28601
Phone (828) 324-9944 Fax (828) 324-9945

Purchase Order Form

Date: _____

PO # _____

Sidemark: _____

Purchase Order Process:

Fax completed purchase order form to (828) 324-9945 or email to **stephanie@tcsdesigns.net**

Send all Fabrics to: TCS Designs, Inc, 1851 9th Avenue NE, Hickory NC 28601

Fabrics must be marked with your Company Name

Review your order Acknowledgment emailed to you. **Email or Fax immediately with any changes.**

Orders that have started production can not be revised, changed or cancelled

If you have any questions, please feel free to call (828) 324-9944. Thank you!

Custom orders MUST include a copy of your quote

Company Name:

Ship To:

Phone#

Phone #

Ship Via:

Commercial or Residential?

****PLEASE FILL IN ALL AREAS-EVEN IF YOU ARE USING THE STANDARDS-MARK SELECTION.**

QTY	ITEM	FINISH	FABRIC VENDOR	PATTERN	COLOR	Railroad	Cost

Total Items

Total Cost

Special Instructions:
