

**LAWRENCE OAKS HOMEOWNERS ASSOCIATION, INC.**

**ARCHITECTURAL GUIDELINES**

The purpose of the Architectural Review Committee is in accordance with your Homeowners Association Documents and to keep your association in the same style and aesthetics that was intended by your builder. No items may be added to or taken down from the outside of your property without the approval of the Architectural Review Committee.

**In order for an ARC request to be processed, you must submit the ARC application to Southern Shores Management at [frontoffice.ssm@gmail.com](mailto:frontoffice.ssm@gmail.com) or [ARC@LawrenceOaksHOA.com](mailto:ARC@LawrenceOaksHOA.com).**

The following will need to be submitted with the ARC Application:

1. Completed ARC form with the description of what is being modified or replaced.
2. A copy of the Contractor's current Occupational License if using a contractor.
3. A copy of a current Workers Compensation and Liability insurance policy from the contractor. Certificate of Insurance must have the HOA listed as the Certificate Holder as follows: Lawrence Oaks HOA, 7940 Manor Forest Blvd. Boynton Beach, FL. 33436
4. A copy of your site plan with the areas and items you wish to add or change detailed and highlighted.
5. If using a vendor, they will need to post the copy/copies of the permit(s) on the job site.
6. If doing the modification yourself, please indicate this in the description box and sign your acceptance of responsibility to the ARC application.

The Architectural Review Committee has up to 30 days from the date of receipt of required documents to approve or disapprove the modification to be made.

If the application request is received incomplete, it will be returned to you for the missing items.

**YOU MAY NOT START YOUR MODIFICATION PRIOR TO RECEIVING AN APPROVED ARC APPLICATION.**

**REQUEST FOR ARCHITECTURAL REVIEW  
LAWRENCE OAKS HOMEOWNERS ASSOCIATION, INC.**

**Guidelines for Information To Be Provided With Request**

Please include the information listed below for the specific category. The list may not be inclusive; The Architectural Review Committee reserves the right to ask for additional information.

1. Fences
  - a. Survey indicating the location with respect to the property lines and existing improvements.
  - b. Type of fence including materials, height, drawings, color, finish and decorative style.
  - c. Location and swing of gates.
  - d. Proposed landscaping plan surrounding fence ( see item #7)
2. Painting
  - a. Identify colors including color name and color number
  - b. Include Colors for each area: Body, Trim, Shutters, Door, Architectural Vent, Gutters
  - c. Identify the home as two-story or one story
3. Driveways
  - a. Driveways may not be painted without an ARC form. Only one color is approved at this time.
4. Screen enclosures
  - a. Survey depicting location of proposed screen enclosure
  - b. Description of proposed type of screen enclosures
  - c. Plans and specifications provided by the contractor indicating dimensions, height, screen roof type (i.e.mansard, gable or flat), location(s) of screen door(s) and accessories (i.e.kickplates)
  - d. Plan and elevation views of screen enclosure
  - e. Identify colors including, as appropriate, colors for screening, aluminum framing, kickplates and glass.
  - f. Proposed landscaping plan surrounding screen ( see item #7)
5. Pool Additions
  - a. Survey depicting location of proposed pool on lot
  - b. Architectural rendering
  - c. Plans for fencing or screening (see items #1 and #4)
  - d. Identify pool deck type, color and pattern, preferably samples
  - e. Identify coping material and color, preferably samples.
  - f. Proposed landscaping plans surrounding fence (see item #7)
6. Room Additions/Concrete patio additions
  - a. Survey depicting location of proposed addition on lot
  - b. Architectural drawings Including plan and elevation views
  - c. Identify exterior paint colors including color name and color number - Separate ARC form required
  - d. Provide roof color verification, preferably with sample. Roof material and color must match existing home and be picked from the approved list of roof tiles
  - e. Proposed landscaping plan(see item #7)
7. Landscaping
  - a. Survey depicting location of existing plantings with respect to property lines and existing improvements
  - b. Drawing illustrating placement of proposed landscaping
  - c. Description of proposed landscaping including type, height and quality of planting materials
8. Roofing
  - a. Must be an approved roof Boral roof tile from the approved list
  - b. Flashing must be painted to match the same color as the house trim
  - c. Must include the contractor information, license, and insurance