

PRIVACY & COOKIES

I, Alison Lane trading as Alison Lane Ceremonies or Alison Lane Celebrant
You can contact me via email at alisonlanecelibrant@btinternet.com or by telephone (voice call, Whatsapp or text message on 07932046799.

I may process “personal data” and/or “special category data” as defined in UK data protection legislation. This processing may be on my own behalf or on behalf of my clients – either way I process data as part of the contracted services and/or my administration. I realise the importance of confidentiality.

Data may be processed on paper and/or in electronic formats. When processed electronically, data may be held on a cloud based system and/or on a local server. Regardless of how data are processed, all feasible security measures are in place. Data are held as long as they are relevant to the purpose for collection and/or if there is a statutory retention period. All data are destroyed by secure means when no longer required.

Data may be shared with third parties as part of my contracted services and/or if I am required by law to do so. I cannot accept any liability for any processing conducted by a third party outside my remit.

As part of my compliance, I have conducted a cookie audit on my website. Cookies are Internet files used by the system to view websites and their content. I utilise analytical cookies to help me monitor and develop the site. You are at liberty to turn off cookies through your browser but you should be aware that this may affect your viewing experience.

None of the above affects your rights under the legislation, in particular your right to access the data we hold on you. If you wish to request a copy of your data, please submit it in writing/email to me. Please include enough information to enable me to identify you and search for appropriate data.

If you are dissatisfied with this policy, have queries about my data protection procedures or wish to lodge a complaint, please contact the business in the first instance. Thereafter you have the right to submit a complaint to the Supervisory Authority, the Information

Commissioner’s Office (ICO):
The Information Commissioner’s Office
Wycliffe House
Water Lane
Wilmslow
Cheshire SK9 5AF