

**SMOKY HILL HOMEOWNERS ASSOCIATION, INC.
COVENANT ENFORCEMENT POLICY**

Adopted August 9, 2022

The following procedures have been adopted by the Smoky Hill Homeowners Association, Inc. (“Association”) pursuant to the provisions of C.R.S. § 38-33.3-209.5, at a regular meeting of the Board of Directors.

Purpose: To adopt a policy setting forth procedures for the enforcement of the Association’s restrictive covenants and rules.

NOW, THEREFORE, IT IS RESOLVED that the Association adopts this Covenant Enforcement Policy (“Policy”) for the enforcement of the Association’s restrictive covenants and rules:

I. General Provisions

1. **Power.** The Board of Directors (the “Board”) has the authority to hear and make decisions regarding alleged violations and written complaints filed with the Board and impose fines or other sanctions pursuant to this policy. The Board may determine enforcement action on a case-by-case basis in the exercise of its reasonable business judgment and consistent with the law, and take other actions as it may deem necessary and appropriate to assure compliance with the Revised Protective Covenants for Smoky Hill 400 Community (“Declaration”), the Association’s Articles of Incorporation, Bylaws, and rules and regulations (collectively the “Documents”) promulgated thereunder and to further the Documents’ purposes.

These enforcement procedures may be in addition to other specific remedies outlined in the Documents. The Association is not required to follow these enforcement procedures before seeking remedies that do not include the levying of fines or bringing legal action against an Owner. The Association may seek assistance from other enforcement authorities such as police, fire, or animal control, as it deems appropriate.

2. **Responsibility for Actions of Tenant or Guest.** Owners are responsible for the actions of their tenants and guests. In the event that an Owner’s tenant or guest violates the Documents and a fine is imposed, the fine shall be assessed against that Owner.

3. **Reporting Violations.** An Owner may report a violation of the Documents by filing a written complaint with the Association’s Board or community association manager. In addition to acting upon a complaint by an Owner, the Board or community association manager, upon their own discovery of an alleged violation of the Documents, may initiate these enforcement procedures upon a reasonable determination that a violation has been committed. All complaints shall be maintained with the Association’s records relating to the Lot associated with the complaint, but are not records that the Association must produce under C.R.S. § 38-33.3-317. The written complaint by an Owner reporting a violation shall state the specific provision(s) of the Documents alleged to have been violated and as many specifics as are available as to time, date, location, and persons involved. While the Association will not accept anonymous complaints, the Association is not obligated to disclose the identity of the complaining party unless otherwise required by law.

4. **Impartial Decision-Maker.** The Association shall rely upon an impartial decision maker for all decisions concerning potential violations. An impartial decision maker is a person or group of persons

who do not have any direct personal or financial interest in the outcome. A decision maker will not be deemed to have a personal or financial interest in the outcome, if the outcome will not cause the decision maker any greater benefit or detriment than the community's general membership.

5. General Notice Requirements. If the Association determines that a Lot Owner or someone acting through them has violated the Documents, the Association shall send the Lot Owner a Health & Safety Notice, as described in section 9, below, or a Notice of Violation, as described in sections 12 and 14, below. All notices must be in English and in any language the Lot Owner ("Respondent") has indicated a preference for pursuant to C.R.S. § 38-33.3-209.5(1.7)(a)(1). In addition, all notices must include (a) the details of the complaint, or include a copy of the complaint; (b) the action or actions that may be taken by the Association in response to the alleged violation, including the interval upon which fines may be imposed if the violation is continuing in nature and the time after which the Association may commence legal action to obtain compliance; (c) the action or actions required to cure the alleged violation; (d) the Respondent's right to be heard, either orally or in writing; and (d) the process to request and schedule an in-person hearing.

6. Additional Notices. The Association may send additional notices to the Respondent, either before or after the notices specifically set forth in this policy.

7. Confirmation of Cure. Once the Respondent cures a violation, the Association shall notify the Respondent that the Respondent will not be further fined with respect to that specific violation and of any outstanding fine balance that the Respondent owes to the Association.

II. Health and Safety Violations

8. Definition. Health and safety violations are those violations that have the potential to affect a person's mental or physical condition. These violations may include, but are not limited to: noise violations; fire hazards; hoarding; infestations of insects, mice, rats, or other vermin; short-term rental violations; parking violations; structural, electrical, or plumbing alterations; harassment; and violations of local, state, or federal law intended to protect public health and safety.

9. Notice of Health & Safety Violation. If the Association reasonably determines that a health and safety violation has occurred, it shall send a notice ("Health & Safety Notice") to the Respondent that meets the requirements set forth in section 5, above, and demands the Respondent cure the violation within 72 hours of receiving the Health & Safety Notice or face fines, legal action, or both. The Health & Safety Notice shall also state that if the Respondent fails to cure the violation within the initial 72-hour compliance window, the Association may then assess fines for the ongoing violation every other day. If possible, the Association shall send the Health & Safety Notice to the Respondent by email, to the email address provided by Respondent to the Association. If Respondent has not provided the Association with an email address, the Association shall send the Health & Safety Notice by regular U.S. Mail, and may also send it by certified mail, return receipt requested, or by posting it to the Lot.

10. Inspection & Legal Action. The Association shall inspect to see whether the Respondent has cured the health and safety violation as soon as practicable after the 72-hour cure period has passed. If the Respondent has failed to cure the violation, the Association may commence legal action pursuant to C.R.S. § 38-33.3-209.5(1.7)(b)(II)(B) and in accordance with section 20, below.

11. Request for Hearing. Respondents may request a hearing to appeal a health and safety violation by submitting a written request to the Association within 14 days of the date the Association issues the

Health & Safety Notice. The hearing shall comply with the procedures set forth in sections 18 and 19, below. However, the hearing shall not be a condition precedent to legal action by the Association.

II. Regular Violations

12. **First Notice of Violation.** If the Association reasonably determines that a violation of the Documents has occurred and it is not a health and safety violation as defined above in Section 8, the Association shall send a notice to the Respondent (“First Notice of Violation”) that meets the requirements set forth in section 5, above, as well as this section. The Association shall send the First Notice of Violation by certified mail, return receipt requested, as well as by prepaid, first-class United States mail, addressed to the Respondent’s mailing address appearing on the Association’s records. The Association may also send the First Notice of Violation to any electronic mail address on file with the Association and provided by the Respondent. The First Notice of Violation shall advise the Respondent that they have 30 days to cure the violation (“First Cure Period”) which commence on the date the Association issues the Notice of Violation

Further, the Notice of Violation shall inform the Respondent that if they cure the violation within the First Cure Period they may provide the Association with written notice of the cure (“Notice of Cure”) and that if the Notice of Cure includes visual evidence that the violation has been cured, the violation is deemed cured as of the date the Respondent sends the notice.

Finally, the First Notice of Violation shall inform the Respondent that they may submit a written request for an in-person hearing before the Association’s Architectural Review Committee (“ARC”), to take place within 30 days of the date the Association sends the First Notice of Violation.

13. **Inspection.** The Association shall inspect Respondent’s property within 7 days after expiration of the First Cure Period.

14. **Second Notice of Violation.** If the Association reasonably determines that the Respondent has failed to cure the violation within the First Cure Period, the Association shall send a second notice of violation (“Second Notice of Violation”) that meets the requirements set forth in section 5, above, as well as this section. The Association shall send the Second Notice of Violation by certified mail, return receipt requested, as well as by prepaid, first-class United States mail, addressed to the Respondent’s mailing address appearing on the Association’s records. The Association may also send the First Notice of Violation to any electronic mail address on file with the Association and provided by the Respondent. The Second Notice of Violation shall advise the Respondent that they have 30 days to cure the violation (“Second Cure Period”) which commences on the date the Association issues the Second Notice of Violation.

Further, the Notice of Violation shall inform the Respondent that if they cure the violation within the Second Cure Period they may provide the Association with written notice of the cure (“Notice of Cure”) and that if the Notice of Cure includes visual evidence that the violation has been cured, the violation is deemed cured as of the date the Respondent sends the notice.

15. **Notice of Cure.** If the Respondent cures the violation within any Cure Period, the Respondent may send the Association a written Notice of Cure. If the Respondent includes visual evidence that they have cured the violation, the violation is deemed cured on the date the Respondent sends the notice. If the

Respondent does not provide visual evidence with their Notice of Cure, the Association shall inspect for compliance as soon as practicable after receiving the Notice of Cure.

16. Inspection. The Association shall inspect Respondent's property within 7 days after expiration of the Second Cure Period.

17. Commencement of Legal Action. If the Association determines that Respondent has failed to cure a regular violation within the Second Cure Period, the Association may commence legal action in accordance with section 20, below.

III. Hearing Procedure

18. Hearing to Challenge Violation. If a Respondent timely requests a hearing to challenge the alleged violation, the Association's ARC shall conduct the hearing at the next regularly scheduled Board meeting. The ARC may grant continuances for good cause. Each hearing shall be held by the ARC or other impartial decision maker appointed by the Board including, but not limited to, the Board itself. The Hearing Committee may: (a) exercise its discretion as to the specific manner in which a hearing shall be conducted; (b) question witnesses and review evidence; and (c) act as it may deem appropriate or desirable to permit it to reach a just decision. The Respondent is required to attend the hearing and may present relevant evidence. If the Respondent fails to attend the hearing, Respondent will be deemed to have waived their right to a hearing. Any interested party may present relevant evidence at the hearing. Any decision by the ARC shall be fair and reasonable taking into consideration all the relevant facts and circumstances.

19. Decision on Fine Hearing. The ARC, Board, or other impartial decision maker shall render its decision on whether to rescind the fine(s) in question based on the information contained in the complaint, evidence presented at the hearing (if any), and the Respondent's written response (if any), and considering all the relevant facts and circumstances. If the Association does not inform the Respondent of its decision at the time of the hearing, Board will provide a written notice of the decision to the Respondent's address of record via regular U.S. mail within five (5) business days after the decision is made.

IV. Commencement of Legal Action

20. Commencement of Legal Action. The Association shall not commence legal action for a health and safety violation until it has confirmed, through inspection, that the Respondent has failed to cure the violation within 72 hours of receiving the Health & Safety Notice. Similarly, the Association shall not commence legal action against the Respondent for a regular violation until the Association has confirmed, through inspection, that Respondent has failed to cure the violation before the end of the Second Cure Period.

21. Liability for Attorney's Fees, Costs, and Damages. The Association shall be entitled to reimbursement of all reasonable attorney's fees and costs incurred by the Association in connection with any enforcement action, including any proceeding or correspondence under this Policy, regardless of whether the Association initiates a lawsuit. If a violation involves damage to Association property, the Association may charge the Respondent for the costs of repair or replacement.

22. Lien. Attorney fees, costs, and damages imposed pursuant to this Policy shall become an Assessment imposed against the record Owner's real estate and enforceable as provided in the Declaration.

V. Alternative Remedies

23. Suspension of Privileges. In addition to levying fines, and without limiting the Association's remedies under the Documents, the Board may suspend membership privileges, which may include, but not be limited to, suspension of access to Association amenities and suspension of voting privileges, and impose other sanctions in accordance with the Documents and applicable Colorado law. The Association is not required to follow the procedures set forth in this Policy to suspend membership privileges and instead may follow other procedures specified in the Documents for such suspension. If the Documents do not specify procedures for suspension of privileges or state conditions for when procedures are automatically suspended, the Association shall provide reasonable notice and opportunity for a hearing prior to the suspension of privileges. The Board may revoke or suspend the violator's privileges for a period of time equal to the duration of the violation and for up to 60 days thereafter, unless such violation is a continuing violation, in which case such suspension may continue for as long as such violation continues and for up to 60 days thereafter. However, nothing in this section shall require notice and an opportunity for the suspension of voting privileges if the Documents do not require a hearing.

24. Owner-to-Owner Enforcement. Individual Owners have the right to enforce the Documents against other Owners and are not bound by the procedural and notice requirements imposed on the Association by C.R.S. § 38-33.3-209.5. Consequently, certain types of violations may be best handled through Owner-to-Owner legal action.

25. Governmental Enforcement. If a violation of the Documents also constitutes a violation of local, state, or federal law, the Association may request that the applicable governmental entity enforce that law.

VI. Miscellaneous

26. Waiver. The Association's failure to enforce any provision of this policy is never a waiver of the right to do so thereafter.

27. Communications. Any Owner may provide the Association with written notice of any additional designated contact for correspondence and notices, as well as any language other than English that the Owner prefers for correspondence and notices by Certified Mail, Return Receipt Requested, and electronic mail to the address used by the Association for receipt of complaints. The Owner is responsible for all costs incurred by the Association in providing notices and translations as provided herein.

28. Severability. If a provision of this policy is or becomes illegal, invalid, or unenforceable, that shall not affect the validity or enforceability of any other provision of this policy.

29. Supersedes Prior Policy. This policy supersedes any other policy previously adopted by the Board addressing the enforcement of the Association's restrictive covenants and rules.

Smoky Hill Homeowners Association, Inc.

By: *Darwin Johnston*
Darwin Johnston (Feb 15, 2023 15:30 MST) _____
President

This **COVENANT ENFORCEMENT POLICY** was adopted by the Board of Directors on the 9th day of August, 2022, effective the 10th day of August, 2022, and is attested to by the Secretary of the Smoky Hill Homeowners Association, Inc.

Mike Limke, Treasurer
Mike Limke, Treasurer (Feb 15, 2023 16:11 MST) _____
Secretary











Policy Enforcement Policy-20220706

Final Audit Report

2023-02-15

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-  Signer mike.limke@smokyhillhoa.net entered name at signing as Mike Limke, Treasurer
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-  Document e-signed by Mike Limke, Treasurer (mike.limke@smokyhillhoa.net)
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