

Summer Holidays Monday 25<sup>th</sup> July – Friday 2<sup>nd</sup> September

Hello and welcome to Hubbub Out of School Club,

Some of you may already know of us and have used us previously outside of this programme. We would like to take the chance to welcome you back and refresh your memories on where we are and how we run, as there have been a few recent changes to our setting and procedures.

If you are new to our setting, thank you so much for choosing us. We know how important it is to find the right kind of childcare for your children, and we really hope that we can be the right fit for your family.

A little bit about us: We are a small family business run by Liz and her team, which is made up of close family and friends. We like to think this gives us a relaxed friendly vibe and offers a family and home from home feel to our setting. We are proud of our relationships with the children and parents/carers who attend our setting.

We are really excited to have signed up to the HAF programme and are looking forward to meeting all the families and children who will be using our services over the holidays. If you are viewing this letter, then you may have already signed up to the programme via the EVoucher service. We also ask (if you haven't already) that you please also log into our booking site and book your chosen sessions and days. You can do this by clicking the following link:

<https://hubbuboutofschoolclub.kidsclubhq.co.uk/rdr?u=book&id=7071>

**The HAF programme over the summer entitles you to 16 hours of childcare per week for 4 weeks, we are offering childcare throughout the holidays and our HAF families can book between the 1<sup>st</sup> August – 26<sup>th</sup> August up to the 16 hours entitlement. You will need to book via our site, your chosen days and sessions. You can choose between four shorter days 9am - 1pm or two longer days 8am – 4pm. It is important to do this so we can ensure we have enough spaces for your child on your chosen days and enough staff to cover the ratios. Failure to do this may result in you being turned away from club on arrival due to there being no spaces or for safeguarding reasons due to staffing.**

**If you would like to book any sessions above your entitlement, the normal fees will apply.**

If visiting us for the first time, we are accessed via the Greggs Wood Road entrance to Temple Grove Academy. If travelling by car or on foot the postcode to use is TN2 3JJ. If travelling by bus, you will need the 277 and ask for the Greggs Wood Medical centre stop. There is no onsite parking, but there is plenty of on road parking available. Please do not park on the drive as this prevents staff or emergency services from accessing or leaving the site. When at the pedestrian gate, please ring the white bell underneath the silver intercom, a staff member will then come to welcome you in. If you or your child suffer from mobility issues, then please contact us on **07942937006** on arrival and we can arrange for you to either access the site to drop off/ collect your child or a staff member can come and escort your child to and from your vehicle.

We are now serving our homemade cooked meals at lunchtime during the holidays, so there is no need to provide a packed lunch or any snacks. Please ensure you have informed staff of any dietary requirements or allergies both in person and through the above link so that this information is stored on our system. We will be starting the HAF programme on week 5 of our summer menu's. These can be downloaded via the menu section of our website <http://www.hubbubasc.co.uk>

Please remember to send your child in with a named water bottle for the day. Although Covid restrictions have been reduced, we are still trying to limit the use of cups in order to help minimise any risks of cross infection.

We like to make the most of our outside space regardless of the weather, this can sometimes result in children becoming wet or muddy, please provide a named change of clothes or shoes if you would like certain items staying clean or feel your child may become distressed if this occurs.

Please keep an eye on the weather forecast each day and send your child with appropriate clothing, coats and footwear...I think we all know how often the English weather likes to change its mind.

Lastly, we are looking forward to seeing you and your children over the holidays and have lots of fun and exciting things planned to keep them entertained.

The Hubbub Team