# **Shop Policies & Billing Information**

Thank you for choosing us to be part of your build. Please review the following important information regarding billing, estimates, our build process, and shop policies.

# **Billing**

- All jobs are billed strictly on a time and materials basis.
- Mechanical shop labor rate: \$100.00/hour
- Aftermarket parts: Pricing varies based on brand and availability.
- Jobs are billed weekly or biweekly, depending on project progress.
- **Invoices are due upon receipt.** Outstanding invoices over 7 days past receipt will result in a pause in your build until paid in full.

#### **Estimates**

- Due to the nature of most projects, exact estimates are not always possible.
- For common builds and swaps, we can provide **rough estimates**, subject to changes based on:
  - o Add-ons during the build process
  - o Vehicle or component issues discovered along the way

# **Build Process**

- After an initial consultation and the establishment of a build plan, any **major add-ons** may extend your project's timeline.
- On larger projects:
  - o An **initial invoice** will be issued to cover parts procurement.
  - We aim to have all parts in stock before beginning the build for maximum efficiency.
- Completion dates are flexible due to factors such as:
  - o Parts availability
  - Defective or delayed components
  - Current workload
- We take pride in quality and reliability. To ensure performance:
  - o All full builds must be test-driven for a minimum of 150 miles before delivery.

# **Take-Off Parts**

- Any parts removed and not reused in your build must be picked up within 10 days of notification.
- After this period, unclaimed parts may be sold or disposed of at our discretion.

# **Shop Policies**

- We value our loyal customers and the friendships we've built. However, to maintain efficiency and safety:
  - Walk-ins are not permitted. All visits must be scheduled in advance.
  - o Customer excitement is understandable and welcomed, but shop visits must be arranged so we can stay focused on builds and ensure safety.
- Please allow up to 24 hours for responses to messages and emails.