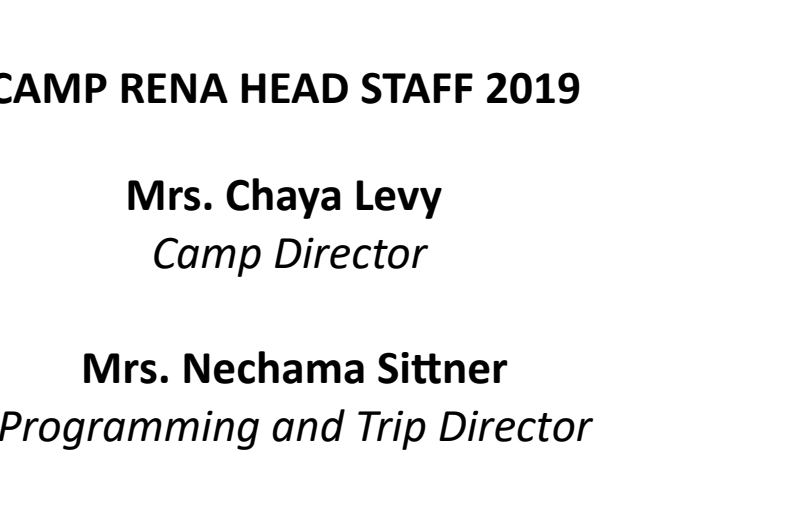




CAMPER HANDBOOK



CAMP RENA HEAD STAFF 2019

Mrs. Chaya Levy

Camp Director

Mrs. Nechama Sittner

Programming and Trip Director

Mrs. Bracha Gluck

Preschool

BS"D

Dear Parents,

Please read the following pages carefully. They contain important information that will help you throughout the summer. Please be sure to fill out the enclosed forms and either **fax or email** the forms back to us at your earliest convenience. **Please do not mail back** by regular mail.

Please note that we are a fully licensed and insured Day Camp facility. We comply and abide by all NYC Department of Health camp rules, regulations and requirements.

Camp Rena summer location address

1271 E.35th street
Brooklyn NY 11210

Camp Mailing address

2152 Ralph Ave Suite 214
Brooklyn, NY 11234

Camp Office Phone

Summer Office 718.208.1742

Camp Office 347.320.1450

Email mycamprena@gmail.com

Billing Email camprenabilling@gmail.com

Dismissal change email camprenadissmissal@gmail.com

Fax 718.559.1441

Hotline 929-519- RENA (7362)

CAMP SCHEDULE

Monday-Thursday 9AM-4PM.

Fridays 9AM- 2PM

First Camp Session– July 1st – July 24th Second Camp Session-July 27th –August 20th

** There will be a **Friday schedule** on July 9 - Shiva Asar B'Tammuz.

** There will be **no camp** on Thursday, July 30th - Tisha B'Av.

DISMISSAL

Our busses will be pulling out approximately at 4PM. Please be home on time for drop-off. The bus driver is required to return the child to camp if you are not home. Please try to avoid this scenario at all cost.

DISMISSAL CHANGES

Dismissal changes are stressful and confusing for the campers as well as the driver. To ensure our camper's dismissal safety, we do not allow bus changes. No child is allowed on any bus which is not assigned to her. If you have arranged a play date for your daughter and the two girls are not on the same bus, you must provide your own means of transportation. All changes in dismissal (early pick-up or same bus play date etc.) must be emailed to camprenadissmissal@gmail.com or called in by 2PM M-F and by 12PM on Fridays. This email should include the camper's first and last name, her bunk number and the bus number she goes on, alongside the request. We will not accept verbal instructions from the campers even if it's an older camper.

DRESS CODE

In accordance with our Bais Yaakov , we respectfully ask of all campers to adhere to the Camp Rena dress code.

BalleRena Division only - Short sleeves are permitted. No sleeveless or capped t-shirts may be worn. Socks must be worn at all times (can be short socks) No Crocs (aside from pool time). Two-piece bathing suit is permitted as long as **bathing suit top covers the stomach fully**.

Rena Division Dress Code-All campers entering grade 4 and above **MUST** wear knee socks and have their knees and elbows covered. One piece bathing suits only. Please shop wisely. We will enforce these guidelines. Mothers-Kindly follow our dress code when visiting the camp.

Please note: We do not encourage sending your daughter to camp wearing expensive clothing. There will inevitably be many opportunities in camp for clothes to become soiled or somewhat ruined. Please be mindful of the natural 'wear-and tear' (no pun intended) and dress your daughter accordingly.

PARENT COMMUNICATION

Our mode of parent communication is facilitated via email. Please be sure that you are receiving and checking your email regularly during the summer weeks. Additionally, for better efficiency, we encourage our parents to **email** any inquiry that is not extremely urgent or time-sensitive. We will do our utmost to reply in a timely manner.

FORMS

Enclosed you will find a medical form, emergency contact form and a parent trip authorization form. The medical form must be completed by a physician as well as the parent. All forms are required by law and must be signed by a parent or guardian and returned to our office no later than **June 8th, 2020**. No camper will be permitted into camp without **all** forms on file.

CAMP FEE

The camp fee includes transportation, camper safety insurance, specialties and trips. Lunch is provided for an additional fee. Bus and bunk assignments will **not** be mailed out to any parent who has not made proper financial arrangements or has not submitted the required forms. For any billing inquiries please email Mrs. Schmidt at camprenabilling@gmail.com.

TRIPS

Our trip itinerary and calendar will be emailed close to opening date. Please be sure to sign the trip authorization form. For your convenience, an email reminder will be sent a day prior to each trip.

DAVENING

Our campers will be davening in camp daily. For your convenience, Camp Rena will provide an exclusive Camp Rena siddur which will be used daily.

SPECIALTY SUPPLIES

**** You can expect to receive an outlined schedule of your child's specialty schedule.** This information will help you plan accordingly in terms of dressing and supplies to bring along on the designated specialty days.

Gymnastics: Please send along a pair of leggings, a comfortable T-shirt (may be short sleeves) and short socks (non-grip). This bag can be kept in camp. We will be sending it home at the end of each session.

BalleRena Ballet: Ballet lessons will be facilitated by our experienced Ballerinas. We will provide our campers with tutus. All you need to send in is a pair of leggings and short socks.

Musical Instrument

We highly encourage our campers to own the musical instrument of choice, at home. However, for your convenience, we will be offering an **instrument rental** to any camper who chooses to use the camp instruments during camp sessions. The fee is \$35 per whole summer and \$20 per half.

****All remaining specialty supplies will be provided as complimentary by Camp Rena.**

PLEASE NOTE: This handbook provides a **general guide** to basic camp rules and regulations. Additional email updates will be emailed prior to camp which will outline additional pertinent information that apply directly to each division.

BUNK REQUEST

Bunk requests will be emailed to parents separately and must be filled out online. We will do our utmost to comply with your bunk requests.

CAMP T-SHIRT

Camp T-Shirts must be worn on trip days. **No exceptions.** Camp T-Shirt order form will be emailed separately. Orders will be done online, and campers will receive their camp T-shirt in camp. T-Shirt fee is \$15

NIT CHECKING

For the benefit and comfort of our campers, we will have professional nit checkers at the beginning of each summer session. Any camper found to have nits will be sent home. It is the responsibility of the parent to return the camper only once her head is completely rid of nits.

SWIMMING

Our campers will be in the pool four times a week (no swimming on trip days). We have an outstanding aquatic director and a team of WSI professionals who will integrate instructional swim alongside free swim sessions.

Please make sure to send a bathing suit, cover-up robe, slippers, large towel and sunscreen daily. A **COMPLIMENTARY** color-coded bathing cap will be given to all campers in camp.

LOST AND FOUND

All clothing and personal items must be labeled. We will designate a lost n' found box. However, any items not claimed by the end of each summer session, will be considered hefkter.

LUNCH and SNACKS

Please send your daughter to camp after eating a filling breakfast at home. Nursery and kindergarten campers **ONLY** will receive a breakfast cereal in camp after their line up routine. Lunch will be provided between 11:30-1:00 daily. Friday is Pizza day. Our lunch menu will be emailed prior to camp.

****Please send along two snacks and a drink bottle daily.**

NUT-FREE

Camp Rena is a nut-safe facility. Each snack or food that we bring into the building is researched carefully to ensure its nut-free status. Please be mindful and **DO NOT** send any snacks to school that may contain nuts or traces thereof.

BIRTHDAY PARTY

If you wish to celebrate your daughter's summer birthday in camp please note the following: You must email the camp to notify us of the date that you wish to celebrate and you may send in a snack (cake, ices etc.) which will be shared with the entire bunk during lunch time. All food must be with a Heimishe hashgacha. No homemade product nor OU-dairy and of course, nut-free.

ELECTRONICS

At Camp Rena we adopt a '**No electronics**' policy. No cell phones, iPods, gaming devices or tablets may be brought to camp or used on the bus. We reserve the right to confiscate any electronic device found and we will send it home.

BULLYING

There is a '**zero tolerance**' policy for any camper found to be bullying, or name-calling other campers. Our campers will be instructed of this immediately upon arrival. Camp Rena reserves the right to suspend any camper

CANCELATION AND REFUND POLICY

Our online application requires a \$500 non-refundable deposit payment. Until March 30th we will refund the remaining balance or apply changes between sessions. After March 30th or any applications submitted thereafter- no refunds will be given. After June 1- changes between sessions will not be processed.

TRANSPORTATION

We provide door to door transportation on modern air-conditioned busses. Our bus company will provide our camp with a safe and reliable service. We will do a 'test run' prior to camp to ensure a smooth route and will notify you of the approximate pick up time. Please be ready and waiting in front of your house. A minute delay for each stop amounts to a tremendous overall delay.

ARRIVAL

Camp Rena begins at 9:00 AM. Buses begin arriving at 8:45 AM. Please do not bring your daughter to camp before 8:45 AM. There will be no one available to supervise before 8:40AM. The bunks begin their non-stop fun

activities immediately after Davening and many trips leave at 9:30 am. Being punctual will ensure that your daughter will get as much out of her camp experience as possible.

Important-If you happen to arrive late, please sign in at the front office.

We will then escort your daughter to her designated activity. If late arrival is after 9:15, please call the camp office prior to bringing your daughter to camp to ensure that her bunk is on premises.