



DEPARTMENT FOR COMMUNITY DEVELOPMENT
AND RELIGION

Office of the Secretary

INTER-OFFICE MEMO

Date: 12-03-26
Ref: OS-IM44-26

TO : ALL STAFF AND MANAGEMENT

FROM : SECRETARY

SUBJECT : CHRONIC ABSENTEES TO BE REFERRED TO THE DISCIPLINARY COMMITTEE

Following consensus reached in *EMT Meeting 2 of 2026*, this memo serves to inform all staff and management that any officer displaying chronic absenteeism will be referred to the Disciplinary Committee.

That being said, necessary administrative interventions must be exercised first in accordance with Public Service General Orders such as *Show Cause* notices by supervisors, before escalation to the committee's attention.


Sincerely,



JERRY UBASE
Secretary



Copy:

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