



DEPARTMENT FOR COMMUNITY DEVELOPMENT
AND RELIGION
Office of the Secretary

INTER-OFFICE MEMO

Date: 12-03-26
Ref: OS-IM42-26

TO : ALL STAFF AND MANAGEMENT

FROM: SECRETARY

SUBJECT: **OVERSIGHT OF CORPORATE WING AND ACTING APPOINTMENTS EFFECTIVE AS OF 12TH MARCH, 2026**

This memo serves to inform all staff and management that our consultant – Ms. Roselyn Wrakuavia, will now be engaged to oversee the Corporate Wing, which comprises the Compliance & Advisory (CA) Division and the Corporate Services (CS) Division.

Therefore, Director CA and Director CS are to report to Ms. Wrakuavia, and not to the Secretary.

Further to this, the following acting appointments are to take effect as of the date of this memo:

No.	Officer	Acting Position	Position Number
1	Mr. Sylvester O'oru	Director – Compliance & Advisory	CDCS 001
2	Ms. Lina Emasl	Assistant Director – Community Environment	CDPD 043
3	Mr. Alex Ipape	Assistant Director – Community Learning	CDPD 054

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4	Mr. Peter Yaparl	Assistant Director – Program Implementation (ODW)	CDEI 009
5	Ms. Anna Thomas	Assistant Director – Disability	CDEI 020

I strongly encourage you all to observe communication protocol and maintain the reporting channels with regard to these new arrangements. Failure to do so will attract disciplinary attention.

Sincerely,


JERRY UBASE
Secretary



- Cc:
1. Mr. Warren Marape
Deputy Secretary – Policy and Programs
 2. Mr. Jack Simbou
Deputy Secretary – Equality & Inclusion
 3. Ms. Jenny Klla
Acting Deputy Secretary – Implementation
 4. Ms. Roselyn Wrakuavia
 5. Mr. Sylvester O'oru
 6. Ms. Lina Emasl
 7. Mr. Alex Ipape
 8. Mr. Peter Yaparl
 9. Ms. Anna Thomas

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