

### Open Forum Rules

As a benefit for community members and property owners, we are implementing an open forum at the beginning of our quarterly board meetings. While not a requirement by state statute, this is a time for to communicate and create awareness in a positive and productive way.

We appreciate presenters taking the time to address the board and to keep in mind these rules of order.

**1 Time Limit** | Presenters are limited to 5 minutes of presentation time and presentations must adhere to one topic, offering why presenting on it and their expectant remediation, if any. The presenter will be given a thirty second warning when it becomes time to wrap up their presentation.

**2 Board Actions** | If discussion is needed, it will be held until the regular discussion portion of the meeting with decision making until the board is addresses the topic. The presenter may be asked questions to clarify information, but additional presentation will not be allowed.

**3 Support Information** | The presenter is welcome to provide a short one-page documents or fact sheet to support their presentation.

**4 Civility** | In respect to the presenter, board members, and others, all in attendance will not be allowed to interrupt the presenter, nor are personal attacks and name calling allowed.

**5 Issue Limit** | This is not an opportunity to attack others or ramble about topics. Please keep your presentation on topic during your time limit or you will be asked to stop.

**6 One presenter per issue limit** | To prevent duplication, only one presenter is allowed to speak on a specific topic, and it is up to the presenter to be aware when multiples are presenting on the same topic. It is suggested that presenters representing a single topic coordinate their presentation to the board.

**7 Submit Topic in Advance** | (for meetings after 6/1/2023, including the annual meeting) Board meetings are announced in advance as indicated by the CCRs and those wishing an opportunity to present, are encourage to notify the board prior to presenting and will be allowed on a first come basis. Open Forum presentations will be limited to six presentations, or 30 minutes, of each board meeting.

**8 Annual Meeting Presentations** | Annual Meeting presentations will follow the same requirements up to a total of 60 minutes of presentations to allow the meeting to conclude in a timely manner. The other above rules of order will also apply during the meeting.

**9** | These rules may be changed or amended by the board as needed.