

# Notice



## The following items are available for review\*:

- Child Care Licensing Division Inspection Report and Child Care Licensing Division Rules
- Water lead testing results summary
- The guidance/discipline policy
- The daily schedule
- The current week's menus, with substitutions recorded.
- Visitor Plan: A plan to ensure that any visitor or other adult not enrolled or conditionally enrolled in the CBR does not have unsupervised access to children.

\*Please ask your provider if you would like to review these items

## How to report a complaint:

Please discuss your concern with your child's provider. If you continue to have concerns, contact the Child Care Licensing Division licensing specialist: \_\_\_\_\_

**You may also contact the Child Care Licensing Division Central Office: 1-800-556-6616.**

Information about your Child Care Provider is available at [www.oregon.gov/DELC](http://www.oregon.gov/DELC) on the child care safety portal.

**To report suspected child abuse and/or neglect:** call the **Oregon Child Abuse Hotline (ORCAH) at # 855-503-SAFE (7233)** The provider and all employees of this child care program are mandatory reporters.

## Please note:

- This home is open to all custodial parents at any time their child is in care. Advance notice is not required.
- Parents shall be notified of the day and time of each planned field trip.
- Parents shall be notified of all child care restrictable disease as defined by the Oregon Health Authority
- CCLD does not intervene in money matters.