SCHEDULE OF FEES

TOWN OF GALENA, MARYLAND
410.648.5151 | info@townofgalena.com

Schedule of Fees – Effective 08/04/2025
Adopted by Resolution No. 2025-03

Permits may require Planning Commission review & approval. Contact Town Hall with questions regarding applications.
For more information on permit applications, please visit https://townofgalena.com/forms-%26-permits-1.
* MDIA inspection fees and/or engineering fees may also apply.
Please **allow at least two (2) weeks for MDIA's review** on all permits, if applicable.

RESIDENTIAL / ZONING PERMITS	CURRENT PRICING
*ALL Dwelling Unit Building Permits	$0.15 per square foot or a minimum of $350.00 + Certificate of Occupancy
Maryland Builder's Guaranty Fee Per Structure	$50.00 (Required by State of Maryland)
Middle Department Inspection Agency Fee (MDIA)	$150.00 per inspection
PERMITTED ACCESSORY USES	**CURRENT PRICING**
Accessory Building – 200 sq ft or less	$50.00
*Accessory Building – more than 200 sq ft	$0.15 per square foot or minimum of $100.00
*ADA Chairlift / Vertical Lift (Exterior or Interior)	Residential – no permit fee; Commercial – $150.00
Backyard Chickens – Accessory Structure	$100.00
Backyard Chickens – License & Permit	$50.00 – Yearly Renewal
Breezeway / Carport	$0.15 per square foot or minimum of $100.00
Deck / Porch / Steps	$0.15 per square foot or minimum of $100.00
Doors / Windows	No permit required – considered maintenance
Driveway / Apron	$250.00
*Fence (New Only)	$50.00
*Fireplace & Chimney (2 flues)	$100.00
*Garage (Attached or Detached)	$0.15 per square foot or minimum of $100.00
Gazebo / Pergola	$50.00
Roadside Stand	$50.00 – Yearly Renewal
*Roof (Only if replacing plywood)	$50.00
Signs – Temporary or Permanent	$50.00
*Swimming Pool / Hot Tub (In-Ground only)	$100.00
Underground Fuel Tank	$50.00
CERTIFICATE OF OCCUPANCY	**CURRENT PRICING**
Residential – R1 & R2	$100.00
Commercial – C1 & C2	$100.00
Institutional – I	$100.00
To receive a Certificate of Occupancy, all final inspections must be approved: Water Meter/Pit, Building, Driveway/Apron, Sprinkler, Grading/Seeding, and Kent County Health Department if serving food. Any change of ownership requires a new Certificate of Occupancy.	
ADDITIONS / DEMOLITIONS	**CURRENT PRICING**
*Addition	$0.15 per square foot or minimum of $100.00
*Basement	$0.15 per square foot or minimum of $100.00
*Demolition	$0.15 per square foot or minimum of $100.00
*Razing of a Building	$0.15 per square foot or minimum of $100.00
WATER & SEWER ALLOCATION	**CURRENT PRICING**
Request for Allocation (Part 1 of 3)	$50.00
Allocation for Water and/or Sewer (Part 2 of 3)	Water: $6,000.00 / Sewer: $6,000.00
Connection (Part 3 of 3)	$150.00
Water Meters & Pits	Market Price – includes meter, meter pit, frame, cover, node & curb stop
ANTENNA / CELL TOWER	**CURRENT PRICING**

*Telecommunication Antennas (new)	Minimum $5,000.00 + 10% of total project
*Telecommunication Antennas (modification)	5% of total cost or minimum of $2,500.00
SOLAR	**CURRENT PRICING**
Solar Panel – Residential	$100.00
*Solar Panel – Utility Scale	$0.10 per square foot or minimum of $100.00
SITE PLAN	**CURRENT PRICING**
Lot Line Adjustment	$200.00
Minor Site Plan	$200.00
Site Plan – Concept (over 1 lot of disturbance)	$200.00
Site Plan – Preliminary (over 1 lot of disturbance)	$200.00
Site Plan – Final (over 1 lot of disturbance)	$200.00
Extension of Approvals	$200.00
Minor Amendments	$250.00
Major Amendments	$1,000.00
SUBDIVISION	**CURRENT PRICING**
Minor Subdivision	$100.00 + $50.00 per lot
Major Subdivision – Concept	$150.00 + $50.00 per lot
Major Subdivision – Preliminary	$150.00 + $50.00 per lot
Major Subdivision – Final	$150.00 + $50.00 per lot
Extension of Approval	$150.00
BOARD OF APPEALS	**CURRENT PRICING**
Variance – Administrative Reviews	$200.00
Special Exception – Administrative Review	$200.00
Appeals of Administrative / Staff Decision	$100.00 (See Charter Section 98, Powers of Board of Appeals)
Text Amendment	$500.00
Growth Allocation (Redevelopment)	$500.00 per lot (See Charter 146-11)
COMMERCIAL – NEW CONSTRUCTION	**CURRENT PRICING**
*4,999 Square Feet or less	$500.00 (Architectural Stamped)
*5,000 – 9,999 Square Feet	$1.00 per square foot or minimum of $1,500.00 (Architectural Stamped)
*10,000 Square Feet or more	$1.00 per square foot or minimum of $2,500.00 (Architectural Stamped)
*Shopping Center (per storefront)	$1.00 per square foot or minimum of $5,000.00 (Architectural Stamped)
COMMERCIAL PERMITS	**CURRENT PRICING**
*Elevator	$50.00
Commercial Fuel / Gas Station	$100.00
Tower Crane	$500.00
Use & Occupancy – Temporary Construction Trailer	$200.00
*Use & Occupancy – Temporary Structures	$150.00 (first 10 structures)
COMMERCIAL SUBSTANTIAL REHAB	**CURRENT PRICING**
*4,999 Square Feet or less	Minimum $500.00 (Architectural Stamped)
*5,000 – 9,999 Square Feet	$0.75 per square foot or minimum of $1,500.00 (Architectural Stamped)
*10,000 Square Feet or greater	$0.75 per square foot or minimum of $2,500.00 (Architectural Stamped)
ADDITIONAL TOWN FEES	**CURRENT PRICING**
Ordinance Violation – Mowing	$300.00
Solicitation Permit (per person)	$5,000.00
Camping / Temporary Place of Abode	$25.00
Rental Dwelling Unit Registration – Annual	$100.00 per rental dwelling unit