



SCHEDULE OF FEES

TOWN OF GALENA, MARYLAND
410.648.5151 | info@townofgalena.com

Schedule of Fees – Effective 08/04/2025
Adopted by Resolution No. 2025-03

Permits may require Planning Commission review & approval. Contact Town Hall with questions regarding applications.

For more information on permit applications, please visit <https://townofgalena.com/forms-%26-permits-1>.

* MDIA inspection fees and/or engineering fees may also apply.

Please **allow at least two (2) weeks for MDIA's review** on all permits, if applicable.

RESIDENTIAL / ZONING PERMITS	CURRENT PRICING
*ALL Dwelling Unit Building Permits	\$0.15 per square foot or a minimum of \$350.00 + Certificate of Occupancy
Maryland Builder's Guaranty Fee Per Structure	\$50.00 (Required by State of Maryland)
Middle Department Inspection Agency Fee (MDIA)	\$150.00 per inspection
PERMITTED ACCESSORY USES	CURRENT PRICING
Accessory Building – 200 sq ft or less	\$50.00
*Accessory Building – more than 200 sq ft	\$0.15 per square foot or minimum of \$100.00
*ADA Chairlift / Vertical Lift (Exterior or Interior)	Residential – no permit fee; Commercial – \$150.00
Backyard Chickens – Accessory Structure	\$100.00
Backyard Chickens – License & Permit	\$50.00 – Yearly Renewal
Breezeway / Carport	\$0.15 per square foot or minimum of \$100.00
Deck / Porch / Steps	\$0.15 per square foot or minimum of \$100.00
Doors / Windows	No permit required – considered maintenance
Driveway / Apron	\$250.00
*Fence (New Only)	\$50.00
*Fireplace & Chimney (2 flues)	\$100.00
*Garage (Attached or Detached)	\$0.15 per square foot or minimum of \$100.00
Gazebo / Pergola	\$50.00
Roadside Stand	\$50.00 – Yearly Renewal
*Roof (Only if replacing plywood)	\$50.00
Signs – Temporary or Permanent	\$50.00
*Swimming Pool / Hot Tub (In-Ground only)	\$100.00
Underground Fuel Tank	\$50.00
CERTIFICATE OF OCCUPANCY	CURRENT PRICING
Residential – R1 & R2	\$100.00
Commercial – C1 & C2	\$100.00
Institutional – I	\$100.00
To receive a Certificate of Occupancy, all final inspections must be approved: Water Meter/Pit, Building, Driveway/Apron, Sprinkler, Grading/Seeding, and Kent County Health Department if serving food. Any change of ownership requires a new Certificate of Occupancy.	
ADDITIONS / DEMOLITIONS	CURRENT PRICING
*Addition	\$0.15 per square foot or minimum of \$100.00
*Basement	\$0.15 per square foot or minimum of \$100.00
*Demolition	\$0.15 per square foot or minimum of \$100.00
*Razing of a Building	\$0.15 per square foot or minimum of \$100.00
WATER & SEWER ALLOCATION	CURRENT PRICING
Request for Allocation (Part 1 of 3)	\$50.00
Allocation for Water and/or Sewer (Part 2 of 3)	Water: \$6,000.00 / Sewer: \$6,000.00
Connection (Part 3 of 3)	\$150.00
Water Meters & Pits	Market Price – includes meter, meter pit, frame, cover, node & curb stop
ANTENNA / CELL TOWER	CURRENT PRICING

*Telecommunication Antennas (new)	Minimum \$5,000.00 + 10% of total project
*Telecommunication Antennas (modification)	5% of total cost or minimum of \$2,500.00
SOLAR	CURRENT PRICING
Solar Panel – Residential	\$100.00
*Solar Panel – Utility Scale	\$0.10 per square foot or minimum of \$100.00
SITE PLAN	CURRENT PRICING
Lot Line Adjustment	\$200.00
Minor Site Plan	\$200.00
Site Plan – Concept (over 1 lot of disturbance)	\$200.00
Site Plan – Preliminary (over 1 lot of disturbance)	\$200.00
Site Plan – Final (over 1 lot of disturbance)	\$200.00
Extension of Approvals	\$200.00
Minor Amendments	\$250.00
Major Amendments	\$1,000.00
SUBDIVISION	CURRENT PRICING
Minor Subdivision	\$100.00 + \$50.00 per lot
Major Subdivision – Concept	\$150.00 + \$50.00 per lot
Major Subdivision – Preliminary	\$150.00 + \$50.00 per lot
Major Subdivision – Final	\$150.00 + \$50.00 per lot
Extension of Approval	\$150.00
BOARD OF APPEALS	CURRENT PRICING
Variance – Administrative Reviews	\$200.00
Special Exception – Administrative Review	\$200.00
Appeals of Administrative / Staff Decision	\$100.00 (See Charter Section 98, Powers of Board of Appeals)
Text Amendment	\$500.00
Growth Allocation (Redevelopment)	\$500.00 per lot (See Charter 146-11)
COMMERCIAL – NEW CONSTRUCTION	CURRENT PRICING
*4,999 Square Feet or less	\$500.00 (Architectural Stamped)
*5,000 – 9,999 Square Feet	\$1.00 per square foot or minimum of \$1,500.00 (Architectural Stamped)
*10,000 Square Feet or more	\$1.00 per square foot or minimum of \$2,500.00 (Architectural Stamped)
*Shopping Center (per storefront)	\$1.00 per square foot or minimum of \$5,000.00 (Architectural Stamped)
COMMERCIAL PERMITS	CURRENT PRICING
*Elevator	\$50.00
Commercial Fuel / Gas Station	\$100.00
Tower Crane	\$500.00
Use & Occupancy – Temporary Construction Trailer	\$200.00
*Use & Occupancy – Temporary Structures	\$150.00 (first 10 structures)
COMMERCIAL SUBSTANTIAL REHAB	CURRENT PRICING
*4,999 Square Feet or less	Minimum \$500.00 (Architectural Stamped)
*5,000 – 9,999 Square Feet	\$0.75 per square foot or minimum of \$1,500.00 (Architectural Stamped)
*10,000 Square Feet or greater	\$0.75 per square foot or minimum of \$2,500.00 (Architectural Stamped)
ADDITIONAL TOWN FEES	CURRENT PRICING
Ordinance Violation – Mowing	\$300.00
Solicitation Permit (per person)	\$5,000.00
Camping / Temporary Place of Abode	\$25.00