

Town of Galena
Mayor & Council Meeting
Monday March 2, 2026
7:00 PM Meeting
Record of Motions/Minutes

The meeting was called to order by Council Member Merrell at 7:11pm on Monday, March 2, 2026.

Those in attendance were Mayor: Tyler Carpenter (arrived at 8:01 PM); Council Members: Sarah Merrell; John Carroll; Jack Duhamell; Cheryl Richwine; Town Administrator: Marisa Pisapia; Finance & Administrative Clerk: Sue Bisbee; Maintenance & Facilities Coordinator: Mike Gibson; Zoning & Historic Resource Coordinator: Amber Englebach; Town Attorney: Kevin Best; Sheriff's Office: Sheriff Hickman.

Approval of February 2, 2026, Mayor & Council Record of Motions/Minutes: Council Member Duhamell motioned to approve the February 2, 2026, Record of Motions/Minutes. Council Member Carroll seconded the motion; all present were in favor, motion carried.

Approval to Add Ordinance 2026-01 to Agenda: Council Member Carroll motioned to add Ordinance 2026-01 to the agenda. Council Member Merrell seconded the motion; all present were in favor, motion carried.

Approval of Ordinance 2026-01 Site Plan Requirements: Council Member Carroll motioned to approve Ordinance 2026-01: Site Plan Requirements. Council Member Merrell seconded the motion; all present were in favor, motion carried.

Approval of Bank Balances: Council Member Carroll motioned to approve the bank balances as read into the record. Council Member Merrell seconded the motion; all present were in favor, motion carried.

Approval of Due to Due from Transfers: Council Member Carroll motioned to approve the due to due from transfers as read into the record. Council Member Richwine seconded the motion; all present were in favor, motion carried.

Approval of New "No Soliciting" Signs: Council Member Carroll motioned to approve getting new "No Soliciting" signs for the entrances to all Town roads. Council Member Richwine seconded the motion; all present were in favor, motion carried.

Approval to Suspend Regular Meeting to Closed Session: Council Member Carroll motioned to suspend the regular meeting and move to closed session under General Provisions Art. § 3-305(b)(1) to discuss personnel matters. Council Member Duhamell seconded the motion; all present were in favor, motion carried. Regular meeting was suspended to closed session at 8:12 PM.

Reopening of Regular Meeting: Mayor Carpenter reopened the regular meeting after returning from closed session at 9:25 PM. Total time for closed session was one (1) hour and thirteen (13) minutes.

Approval of Monday, March 2, 2026, Audio Minutes: Council Member Carroll motioned to approve the Monday, March 2, 2026, Mayor & Council Meeting audio minutes. Council Member Merrell seconded the motion; all present were in favor, motion carried.

Adjournment: Council Member Carroll motioned to adjourn the Mayor & Council Meeting. Council Member Merrell seconded the motion; all present were in favor, motion carried. Meeting was adjourned at 9:29 PM.

Reports as Submitted:

Sheriff's Office: Sheriff Hickman's report as submitted.

Mayor & Council Report: Mayor & Council's report was as submitted.

Town Administrator Report: Marisa Pisapia's report was as submitted, with the additional report on the Grants that have been submitted.

Clerk Report: Sue Bisbee's report was as submitted.

Maintenance & Facilities Report: Mike Gibson's report was as submitted, with the additional report the Site Plan for the Monopole has been submitted to the engineer.

Zoning & Code Enforcement Report: Amber Englebach's report was as submitted, with the additional report that the new Park signs came in.

Meetings/Events Schedule:

Planning Commission Public Hearing: Wednesday, March 4, 2026, at 7:00 P

Board of Appeals Hearing: Monday, March 9, 2026, at 6:00 PM

Winter Blast Wrestling at GVFC: Friday, March 13, 2026, at 7:00 PM

Dogwood Meeting (Virtual): Wednesday, March 18, 2026, at 7:00 PM

Park & Tree Meeting: Wednesday, March 25, 2026, at 7:00 PM

KCPR Focus Group at Town Hall: Thursday, March 26, 2026, at 5:30 PM

Community Bingo Night at GVFC: Friday, March 27, 2026, at 5:30 PM

Town Hall Closed – Good Friday: Friday, April 3, 2026

Mayor & Council Meeting: Monday, April 6, 2026, at 7:00 PM

Respectfully submitted,

Sue M. Bisbee

Finance & Administrative Clerk

March 3, 2026