

**Town of Galena**  
Planning Commission Meeting  
Oct. 27, 2025 7pm  
Record of Motions and Minutes

1. Call to Order at 7:00 p.m. by Chair Bud Feltly.

Present:

<b>Bud Feltly, Chair</b>	<b>Judy Bielen, Member</b>
<b>Jordan Larigan, Member</b>	<b>Sylvia J. Moyer, Member</b>
<b>Cheryl Richwine, Council Member</b>	<b>Amber Englebach, Zoning Coordinator</b>
<b>Tyler Carpenter, Mayor</b>	<b>Kevin Best, Town Attorney</b>

**Approval of minutes of previous meeting**

2. Motion by **Member Bielen** to approve the minutes from the Sept. 29, 2025 Planning Commission Meeting.  
**Seconded** by Member Moyer  
**Motion carried unanimously.**

Discussion of Board of Appeals (BOA) Application 2025-03, submitted by Ellie Greenwell, requesting approval to allow Sassafras Primary School to operate within a C-1 Commercial District. The proposed use is located at the same site as a previously approved Special Exception and Variance request. The applicant explained that the current application is intended to align the school's use with zoning requirements and prior approvals associated with the property.

PZ gave a favorable recommendation for the Board of Appeals in MOA 2025-03

**Approval of tonight's audio meeting minutes**

4. **Member Moyer** Motioned to approve Oct. 27, 2025 Audio minutes.  
**Seconded by Member Bielen**  
Motion carried unanimously

**Motion to Adjourn: 7:35pm**

**Member Richwine** motioned to Adjourn  
**Member Moyer** seconded  
Motion carried unanimously