

**Town of Galena**  
**Mayor & Council Special Meeting**  
**Tuesday, May 28, 2024**  
**7:00 PM Meeting**  
**Record of Motions/Minutes**

The meeting was called to order by Mayor Carroll at 7:01 PM on Tuesday, May 28, 2024

Those in attendance were Mayor: John Carroll; Council Members: Sarah Merrell, Tyler Carpenter, and Cheryl Richwine; Maintenance & Facilities Coordinator: Warren Walters; Maintenance: Chuck Woodall; Planning & Zoning Coordinator: Amber Englebach; Grants & Technology Coordinator: Audrey Erschen; Finance & Administrative Clerk: Marisa Pisapia; Public: Judy Bielen & Mr. Bielen.

**Motions:**

**Swearing in of new Planning & Zoning Commission Member Judy Bielen.** New Planning & Zoning Commission Member Judy Bielen was sworn in as a member of the planning commission by Mayor Carroll at 7:03 PM.

**Approval of Shop Conversion.** Council Member Carpenter motioned to approve Bayview Construction as the builder for the Public Works Construction project at Sixty Four Thousand Eight Hundred Five Dollars (\$64,805.00). Council Member Merrell seconded the motion; all present were in favor. Motion carried.

**Adjournment:** Council Member Merrell motioned to adjourn the meeting. Council Member Carpenter seconded the motion; all present were in favor. Meeting was adjourned at 7:55 PM.

**Reports as Submitted:**

**Maintenance & Town Facilities:**

Warren Walters & Chuck Woodall's report was as submitted, including a discussion and vote on building a new maintenance and facilities department office.

**Mayor & Council Report:**

Mayor & Council's Report was as submitted, including the reading of Ordinance No. 2024-01, Budget Fiscal Year 2024-2025. Mayor Carroll introduced the budget and stated a general overview.

**Planning & Zoning Report:**

Amber Engelbach's report was as submitted, including a discussion regarding sewer & water allocations at the Haggerty property (old library).

Respectfully submitted,

*Marisa R. Pisapia*

Marisa R. Pisapia

Finance & Administrative Clerk

May 8, 2024