

**Town of Galena**  
**Mayor & Council Meeting**  
**Monday, May 1, 2023**  
**7 PM Meeting**  
**Record of Motions/Minutes**

The meeting was called to order by Mayor Carroll at 7:05 p.m. on Monday, May 1, 2023.

Those in attendance were Mayor: John Carroll, Council Members: John Duhamell, Sarah Merrell, Justinian Dispenza, and Tyler Carpenter. Also, in attendance: Maintenance & Facilities Coordinator: Warren Walters, Grants & Tech Coordinator: Audrey Erschen, Clerk: Caitlyn Smith, Assistant Clerk: Amber Englebach and Town Attorney: Tom Yeager.

**Motions:**

Approval of April 3, 2023 Mayor & Council Meeting minutes. **Council Member Merrell motioned to approve the April 3, 2023 Mayor & Council meeting minutes. Council Member Duhamell seconded the motion; Council Member Dispenza abstained. Motion carried.**

Approval for specific corner lot property to erect a fence within specifications of their permit. **Council Member Dispenza motioned to approve a specific corner lot property to erect a fence within specifications of their permit. Council Member Merrell seconded the motion; all present were in favor. Motion carried.**

Approval of April Bank Balances. **Council Member Carpenter motioned to approve the April Bank Balances. Council Member Merrell seconded the motion; all present were in favor. Motion carried.**

Approval of May 1, 2023 audio minutes **Council Member Dispenza motioned to approve the May 1, 2023 audio minutes, Council Member Carpenter seconded the motion. All present were in favor, motion carried.**

Adjournment: **Council Member Carpenter motioned to adjourn the meeting; Council Member Dispenza seconded the motion; all present were in favor. Meeting was adjourned at 9:45 PM.**

**Reports as submitted.**

**Sheriff's Monthly Report**

A representative from Kent County Sheriff's office attended the meeting and presented information on arrests, complaints, and traffic violations for the month of April.

**Maintenance & Town Facilities: Report as submitted.**

Warren Walters reported on the Kent County's May's 2023 Water & Wastewater Report as submitted.

He also submitted a Sludge Report, Work Report, Safety Inspection Report, and Maintenance Overview.

**Bartlett Tree Services**

Kevin Schroder from Bartlett Tree Services reported the highlights of the tree survey conducted earlier in the year for the Town of Galena and provided hardcopies of the full report.

**Mayor/Council Report:**

Mayor Carroll discussed some of his recent MML encounters with different towns. Council Members Merrell and Dispenza discussed wanting to update 3 different ordinances, however, nothing was voted on at that time.

**Grants & Technology**

Grant updates as submitted.

**Clerk Reports**

Bank Balances as submitted & KC WWTP audit was completed and sent off.

**Meeting/Event Schedule**

Planning & Zoning Meeting was rescheduled for July 31<sup>st</sup> @ 7pm if needed.

Upcoming MML Summer Conference from June 24, 2023 to June 28, 2023

Respectfully Submitted,

Caitlyn Smith

A handwritten signature in black ink that reads "Caitlyn E. Smith". The signature is written in a cursive style with a large, stylized 'C' and 'S'.

Clerk

07/03/2023