

Town of Galena
Mayor & Council Meeting
Monday, June 5, 2023
7 PM Meeting
Record of Motions/Minutes

The meeting was called to order by Mayor Carroll at 7:02 p.m. on Monday, June 5, 2023.

Those in attendance were Mayor: John Carroll, Council Members: John Duhamell, Sarah Merrell, Justinian Dispenza, and Tyler Carpenter. Also, in attendance: Maintenance & Facilities Coordinator: Warren Walters, Grants & Tech Coordinator: Audrey Erschen, Clerk: Caitlyn Smith, Assistant Clerk: Amber Englebach and Town Attorney: Tom Yeager.

Motions:

Approval of April 3rd closed session meeting minutes. **Council Member Carpenter motioned to approve the April 3rd closed session meeting minutes. Council Member Merrell seconded the motion; Council Member Dispenza abstained. Motion carried.**

Approval to accept bid from Southern Corrosion with proposed contractual adjustments. **Council Member Merrell motioned to accept the bid from Southern Corrosion with proposed contractual adjustments. Mayor Carroll seconded the motion; all present were in favor. Motion carried.**

Motion to enter Public Hearing to discuss proposed FY24 budget. **Council Member Merrell motioned to enter Public Hearing to discuss proposed FY24 budget. Council Member Dispenza seconded the motion; all present were in favor, motion carried.**

----- Public Hearing -----

Motion to adjourn Public Hearing and resume Mayor & Council Meeting @ 7:38pm. **Council Member Carpenter motioned to adjourn Public Hearing and resume Mayor & Council Meeting @ 7:38pm. Council Member Duhamell seconded the motion; all present were in favor. Motion carried.**

Motion to adopt resolution 2023-01 for updated employee handbook. **Council Member Dispenza motioned to adopt resolution 2023-01 for updated employee handbook. Council Member Carpenter seconded the motion; all present were in favor. Motion carried.**

Approval of May Bank Balances. **Council Member Carpenter motioned to approve the May Bank Balances. Council Member Duhamell seconded the motion; all present were in favor. Motion carried.**

Approval of request to transfer \$20,000.00 from Water Checking Account to Sewer Checking Account and \$15,000.00 from Water Checking Account to General Checking Account. **Council Member Dispenza motioned to approve request to transfer \$20,000.00 from Water Checking Account to Sewer Checking Account and \$15,000.00 from Water Checking Account to General Checking Account. Council Member Carpenter seconded the motion; all present were in favor. Motion carried.**

Approval of proposed budget for FY24. **Council Member Duhamell motioned to approve the proposed budget for FY24. Council Member Carpenter seconded the motion; all present were in favor. Motion carried.**

Approval to donate \$200.00 to the 4H organization for awards. **Mayor Carroll motioned to approve a donation of \$200.00. Council Member Carpenter seconded the motion; Council Member Merrell abstained, all others present were in favor. Motion carried.**

Approval of June 5, 2023 audio minutes **Council Member Carpenter motioned to approve the June 5, 2023 audio minutes, Council Member Duhamell seconded the motion. All present were in favor, motion carried.**

Adjournment: **Council Member Dispenza motioned to adjourn the meeting; Council Member Duhamell seconded the motion; all present were in favor. Meeting was adjourned at 8:54 PM.**

Reports as submitted.

Maintenance & Town Facilities: Report as submitted.

Warren Walters reported on the Kent County's May's 2023 Water & Wastewater Report as submitted.

He also submitted a Sludge Report, Work Report, Safety Inspection Report, and Maintenance Overview.

Mayor/Council Report:

Mayor Carroll discussed the Town charging a fee for Miss Utility Markings moving forward, however, this was not voted on, just discussed.

Grants & Technology

Grant updates as submitted.

Clerk Reports

Bank Balances as submitted & proposed FY24 budget was presented.

Meeting/Event Schedule

Planning & Zoning Meeting was rescheduled for July 31st @ 7pm if needed.

Upcoming MML Summer Conference from June 24, 2023 to June 28, 2023

Respectfully Submitted,

Caitlyn Smith

A handwritten signature in black ink that reads "Caitlyn E. Smith". The signature is written in a cursive, flowing style.

Clerk

07/03/2023